TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

VOL. 65 Caroni, Trinidad, Thursday 15th October, 2026—Price $1.00 No. 174

1489

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette:*

Legal Supplement Part B—

Prohibition (Carriage Coastwise, Importation and Exportation) (Amendment) (No. 2) Order, 2026—(Legal Notice No. 830 of 2026).

Scrap Metal (Extension of Time) Order, 2026—(Legal Notice No. 831 of 2026).

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APPOINTMENT TO ACT AS MINISTER OF FOREIGN AND CARICOM AFFAIRS

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed BARRY PADARATH, a Member of the House of Representatives, who is a Minister, to act in the Office of the Honourable SEAN SOBERS, Minister of Foreign and CARICOM Affairs, with effect from 14th October, 2026 and continuing during the absence from Trinidad and Tobago of the said the Honourable Sean Sobers, M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
Secretary to Her Excellency the President

13th October, 2026.

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PROMOTIONS IN THE TRINIDAD AND TOBAGO DEFENCE FORCE

IN ACCORDANCE with the provisions of section 16, of the Defence Act, Chap. 14:01, of the Laws of the Republic of Trinidad and Tobago, it is notified for general information, that Her Excellency the President, has promoted the undermentioned Special Service Commissioned Officers, in the Trinidad and Tobago Defence Force, from Captain to the rank of Major and Lieutenant to the rank of Captain, with effect from the dates listed against their names:

No.	*Name and Current Rank of Officer*	*Rank to which promoted*	*Date of Appointment*
247	CAPTAIN JESSE BAPTISTE	Major	26th July, 2026.
248	CAPTAIN BRENSTON FRANCOIS	do.	do.
249	CAPTAIN PETAL DERRY	do.	do.
250	CAPTAIN ADDISON DAVID	do.	do.
273	LIEUTENANT ASA JOSEPH	Captain	1st July, 2026.

N. CHARRAN
Permanent Secretary
Ministry of Defence

1st October, 2026.

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Government of the Republic of Trinidad and Tobago
Ministry of Justice

STATEMENT FROM THE HONOURABLE MINISTER OF JUSTICE IN ACCORDANCE WITH SECTION 7 (4) OF THE FREEDOM OF INFORMATION ACT, CHAP 22:02

Pursuant to section 7 (1) of the Freedom of Information Act, Chap 22:02 ('the Act'), public authorities are required to publish statements in the Gazette setting out, inter alia, the structure, functions, decision-making processes and categories of documents maintained by each authority. Where such statement has not been published in accordance with section 7 (1) of the Act, the responsible Minister is required to promptly publish, in the Gazette, the reasons for the failure to do so.

In this circumstance, the Minister of Justice hereby regrets to advise that the publication of the Section 7 statements for the Equal Opportunity Commission ('EOC' and/or 'the Commission'), a department of the Ministry of Justice ('the Ministry') for the years 2023 and 2024 was inadvertently delayed and not published as required.

The Ministry has since taken steps, in collaboration with the Commission, to finalise the required information. Consequently, the Commission prepared an annual public statement which was published in the Newsday newspaper on 22nd September 2025 appearing on pages 16 to 18. The Commission is now working expeditiously to ensure that this statement along with the full annual public statement, is published simultaneously in the Gazette in accordance with the requirements of the Act.

The Ministry remains committed to full compliance with the Act and to upholding the principles of transparency and accountability of all departments under its purview.

The Honourable Devesh Maharaj
Minister of Justice

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
PUBLIC STATEMENT
OF
THE EQUAL OPPORTUNITY COMMISSION (EOC), IN COMPLIANCE WITH SECTIONS 7, 8, AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999

In accordance with Sections 7, 8, and 9 of the Freedom of Information Act Chapter 22:02 ('FOIA'), the Equal Opportunity Commission (hereinafter referred to as the 'Commission'), being a Public Authority, is required by law to publish the following statements, which list the documents and information generally available to the public.

The FOIA gives members of the public:

1. A legal right for each person to access information held by the Commission;
2. A legal right for each person to have information relating to himself/herself amended where it is held by the Commission and such information is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for judicial review to challenge adverse decisions made under the FOIA.

SECTION 7 STATEMENTS

SECTION 7(1) (a) (i): FUNCTION AND STRUCTURE OF THE PUBLIC AUTHORITY

Establishment of the Equal Opportunity Commission

The Commission was established by section 26 (1) of the *Equal Opportunity Act, Chapter 22:03* ('the Act') [Act No 69 of 2000 as amended] for the purpose of exercising the jurisdiction conferred upon it by that Act. The Commission commenced operations in April 2008 with the appointment of its first set of Commissioners.

Functions of the Commission

The functions of the Commission are set out in section 27 (1) of the Act as follows:

a) to work towards the elimination of discrimination;
b) to promote equality of opportunity and good relations between persons of different status;
c) to keep under review the working of the Act and any relevant law and, when so required by the Minister, or where necessary, draw up and submit to the Minister a proposal for amending them;
d) to receive, investigate and, as far as possible, conciliate allegations of discrimination;
e) to develop, conduct and foster research and education programmes and other programmes for the purpose of eliminating discrimination and promoting equality of opportunity and good relations between persons of different status;
f) to prepare and publish appropriate guidelines for the avoidance of discrimination;
g) to do any other thing conducive or incidental to the carrying out of its functions.

Vision Statement

A society that is free from discrimination and prejudice, where human rights and diversity are respected, and where there is equality of opportunity for all.

Mission Statement

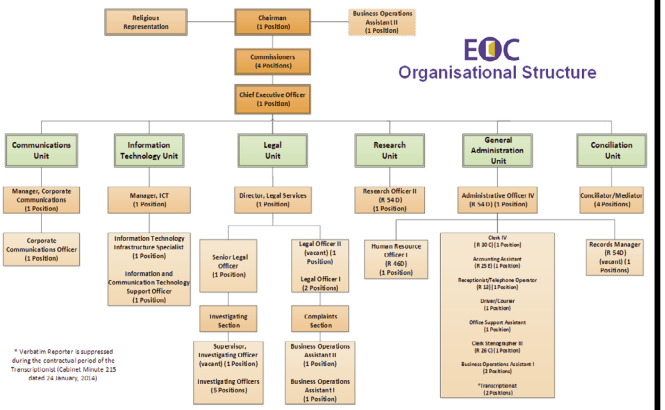
The Equal Opportunity Commission works towards the elimination of discrimination and the promotion of equality of opportunity through advocacy, public education, research and the conciliation of complaints.

The Commission comprises **five (5)** Commissioners, including a Chairman and a Vice Chairman. Currently, these are:

1. Mr Hugh Russell Ian Roach – Chairman
2. Ms Denise Duncan – Vice Chairman
3. Mr John Arnold – Commissioner
4. Mr Peter Elias – Commissioner
5. Dr Krystal-Jane Verasammy – Commissioner

ORGANISATIONAL CHART OF THE EQUAL OPPORTUNITY COMMISSION

The Commission is located at #55-57 Manic Street, Chaguanas, 500621, and comprises the following units, which report to the Chief Executive Officer (hereinafter referred to as the 'CEO'):



- Legal
- Communications
- General Administration
- Information and Communication Technology
- Conciliation/Mediation and
- Research

The Office of the CEO

The CEO is responsible for planning, organising, and coordinating activities and resources for all the operational functions of the Commission.

Legal

This Unit is responsible for executing the Commission's statutory function of receiving and investigating complaints of discrimination that members of the public lodge.

The Complaints Section gives administrative support to the Legal Unit by way of:-

- Interview complainants, respondents, and any other persons who can assist with the matter under investigation;
- Gather, collate and analyse information, documents and evidence;
- Interact with and provide guidance to members of the public.

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

The Investigating Section is responsible for providing supervisory and investigative work regarding complaints filed at the Equal Opportunity Commission and for preparing and editing reports.

Communications

The Unit is responsible for developing, implementing, directing, and evaluating the Commission's marketing and communications strategies and programmes, including public relations, media relations, website content, and its identity/image programme.

General Administration

The Unit consists of three (3) sections, which are as follows:

- **Accounts**
  This Section is responsible for facilities and office management and procurement of goods and services. It ensures that the Commission's physical and material requirements are supplied. It also maintains the inventory of stationery and supplies and conducts office maintenance/improvement services.

- **Records Management**
  This section is responsible for maintaining the Commission's filing system and archiving records.

- **Human Resource**
  The core functions of the Human Resources (HR) Unit are recruitment and selection, training and development, human resource planning, employee relations, administration, human resource service and performance management.

Information and Communications Technology

This unit is responsible for providing and managing the information technology and systems policy, which includes planning, administration, information systems and application support, networking and communications and service support.

Conciliation/Mediation

This Unit conciliates complaints of discrimination that have been investigated, where it is felt that this process may assist in resolving the dispute. The Unit's aim is to facilitate disputing parties to a complaint in reaching a voluntary un-coerced resolution, in accordance with the practices and standards approved by the Mediation Board of Trinidad and Tobago.

Research

This Unit is responsible for developing, conducting and fostering research and educational programmes for the purpose of eliminating discrimination and promoting equality of opportunity and good relations between persons of different status.

SECTION 7(1) (a) (ii)
CATEGORIES OF DOCUMENTS IN THE POSSESSION OF THE COMMISSION

The official documents in the Commission relate to a diverse range of policies, administration and other matters that fall under the scope of the Commission. These documents include:

- Files dealing with administrative documents for the operations of the Commission.
- Personnel files that detail all staff appointments to date, job applications, job promotion transfers, leave, resignations, retirements, death, etc.
- Files dealing with the accounting functions of the Commission
- Financial records (vouchers, purchasing orders, receipts, etc.)
- Files dealing with matters relating to the procurement of goods and services.
- Inventories and listings
- File dealing with Commissioner's appointments
- Policy Documents
- Minutes of Commission and management meetings.
- Files dealing with circulars, notices, memoranda, etc.
- Files dealing with training
- Files dealing with official functions, conferences and events attended by the Commission
- Complaints files
- Publication files and Reports
- Legislation and legal instruments
- News releases and speeches originating in the Commission
- Pamphlets/leaflets, brochures, newspaper clippings and posters and
- Books, journals and magazines.

SECTION 7(1) (a) (iii)
MATERIAL PREPARED FOR PUBLICATION OR INSPECTION

The public may inspect and/or obtain copies of the following material between the hours of 8:30 a.m. and 3:30 p.m. Monday to Friday (except public holidays) at the Commission's Office situated at:

The Equal Opportunity Commission
55-57 Manic Street
Chaguanas
500621
Telephone (868) 672-0928

- The Equal Opportunity Act No. 69 of 2000 and The Equal Opportunity (Amendment) Act No 5 of 2001
- Complaint Form
- Lodging a complaint of discrimination (Leaflet)
- The Complaints and Investigation Process at the Equal Opportunity Commission (Leaflet)
- 10 things Employers should know about the Equal Opportunity Commission (Leaflet)
- Guidelines for Employers in Trinidad and Tobago - Handbook
- Guidelines for Employers on Disability– Handbook
- Guidelines on Sexual Harassment in the Workplace – Handbook
- Guidance for Employers - COVID-19
- Freedom of Information Statements 2010-2022
- Achievements & Highlights 2017 - 2022
- Reports relating to investigations of complaints pursuant to section 39(1) (d) of the Act
- National Survey Summary and Full Report 2017
- Brochures
- Public and Legal Notices
- Annual Reports
- Newspaper Articles on Human Rights
- EOC News Issues
- Equal Opportunity Tribunal Judgements
- Media Releases

All general information can also be sourced at the Commission's website at www.equalopportunity.gov.tt

1493—*Continued*

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

SECTION 7(1) (a) (iv)
LITERATURE AVAILABLE BY SUBSCRIPTION

The Commission has no literature available by subscription at this time.

SECTION 7(1) (a) (v)
PROCEDURE TO BE FOLLOWED WHEN ACCESSING A DOCUMENT FROM THE COMMISSION

General Procedure
The Policy of the Commission is to answer all requests, both oral and written, for information. However, to give effect to the applicant's rights under the FOIA (for example, the right to challenge a decision if a request for information is refused), the request must first be made in writing. An applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available at the Commission's Reception Desk or from its Designated FOI Officer for information that is not readily available in the public domain.

Details in Request
Applicants should provide details that will allow for the prompt identification and location of the records that are being requested. If insufficient information is provided, the Commission will seek clarification from the applicant.

REQUESTS NOT HANDLED UNDER THE FOIA

An applicant who is uncertain how to write a request or what details to include in such a request may make enquiries with the Designated Officer.

HOW THE COMMISSION RESPONDS TO THE APPLICANT'S REQUESTS

A FOIA request will not be processed to the extent that it seeks information readily available to the public, either from the Commission or from another public authority, such as website brochures, pamphlets, leaflets, reports, etc.

Responding to Requests
The Commission is required to furnish copies of documents only when they are in the Commission's possession or they can be retrieved from storage. The Commission is required to furnish only one copy of a document. If the Commission cannot make a legible copy of the document to be released, it will not attempt to reconstruct it. Instead, the Commission will furnish the best copy possible and note its quality in our reply.

Please note the Commission is not compelled to do the following:
- Create new documents, or
- Perform research for an applicant.

Time Limits
The FOIA gives a stipulated period of thirty (30) days for the Commission to determine whether or not it is able to disclose or refuse access to the documents requested by the applicant (but this period may be extended where there is consultation between the applicant and the Designated Officer).

Should the Commission fail to meet this deadline, the FOIA gives the applicant the right to proceed as though the applicant's request had been denied. Every effort will be made to comply with the time limit. If it appears that processing the request may take longer than the statutory limit, the Commission will acknowledge the request and advise the applicant of its status. Since there is the possibility that requests may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that the Commission has received the request and to ascertain its status.

Fees and Charges
Section 17 (1) of the FOIA stipulates that a public authority shall not charge a fee for requesting access to an official document.

However, where access to an official document is to be given in the form of printed copies or copies in some other form, such as a CD-ROM, disk, film, or other material, the applicant will be required to pay the prescribed fee incurred for duplication of the said material.

SECTION 7(1) (a) (vi)
Officers of the Commission are responsible for the initial receipt of and action upon notices under section 10 of the FOIA, requests for access to documents under section 13 of the FOIA, and applications for correction of personal information under section 36 of the FOIA.

1. The initial receipt of and action upon notices under section 10 of the FOIA
2. Requests for access to documents under Section 13 of the FOIA and
3. Applications for corrections of personal information under Section 36 of the FOIA.

THE DESIGNATED OFFICER IS:

Lorelei Liselle Wong
Legal Officer I
#55-57 Manic Street, Chaguanas
500621
Tel: 1-868-672-0928 Ext: 208
Telefax: 1-868-671-8826
E-mail: **lorelei.wong@eoc.gov.tt**

The Alternate Officer is:

SECTION 7(1) (a) (vii)
ADVISORY BOARD, COUNCIL, COMMITTEES AND OTHER BODIES

The Panel of Religious Advisors was fully constituted on 04th January 2021, and members received their instruments on 27th October 2020 and 04th January 2021.

SECTION 7(1) (a) (viii)
LIBRARY/READING ROOM FACILITIES

At present, the Commission does not have a Library or Reading Room that is available for use by the public. Members of the public can view reports relating to investigations of complaints pursuant to section 39(1)(d) of the Act at the front desk in the Lobby of the Commission's Offices at 55 –57 Manic Street, Chaguanas, 500621, between the hours of 8:30 am to 3:30 pm, Monday to Friday (except public holidays). Information can be accessed through the Commission's Designated Officer during the hours mentioned above.

Section 8 Statements

SECTION 8(1) (a)

(i):
DOCUMENTS CONTAINING INTERPRETATIONS OR PARTICULARS OF WRITTEN LAWS OR SCHEMES ADMINISTERED BY THE PUBLIC AUTHORITY, NOT BEING PARTICULARS CONTAINED IN ANOTHER WRITTEN LAW

The following legislation can be purchased at the Government Printery or can be accessed online via http://laws.gov.tt/ttdll-web/revision/list
- Equal Opportunity Act No 69 of 2000
- Equal Opportunity (Amendment) Act No 5 of 2001

1493—*Continued*

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

SECTION 8(1) (a) (ii)
MANUALS, RULES OF PROCEDURE, STATEMENTS OF POLICY, RECORDS OF DECISIONS, LETTERS OF ADVICE TO PERSONS OUTSIDE THE PUBLIC AUTHORITY, OR SIMILAR DOCUMENTS CONTAINING RULES, POLICIES, GUIDELINES, PRACTICES OR PRECEDENTS:

The following internal documents can be made available for inspection only upon request to the Designated Officer (see Section 7 (1) (a) (vi) :

- Information Document C-Doc4**:** General guidance on Conciliation
- Information Document SG1: Information on the Commission, its processes and the Equal Opportunity Act.
- Reports: **(**relating to) investigations of complaints pursuant to section 39(1) (d) of the Act
- Guidelines for Employers in Trinidad and Tobago
- Unit Manuals, Policies and Procedures
- Handbooks and Brochures
- Public Education Video Features
- Radio Advertisements
- Legal Notices
- Public Notices
- Employment Notices
- Press Releases
- Other advertisements
- Proposed Amendments to the Equal Opportunity Act
- Strategic Plan 2015-2018
- Strategic Plan 2020 – 2023

SECTION 8(1) (b)
IN ENFORCING WRITTEN LAWS OR SCHEMES ADMINISTERED BY THE COMMISSION, WHERE A MEMBER OF THE PUBLIC MIGHT BE DIRECTLY AFFECTED BY THAT ENFORCEMENT, BEING DOCUMENTS CONTAINING INFORMATION ON THE PROCEDURES TO BE EMPLOYED OR THE OBJECTIVES

There are no reports or statements to be published under this section.

Section 9 Statements

SECTION 9(1) (a)
A report or statement containing the advice or recommendations of a body or entity established within the Commission

SECTION 9(1) (b)
A report or statement containing the advice or recommendations of a body or entity established outside the Commission by or under written law, or by a Minister of government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the Commission or to the responsible Minister with line responsibility for the Commission.

SECTION 9(1) (c)
A report or a statement containing the advice or recommendations of an interdepartmental Committee whose membership includes an officer of the Commission.

SECTION 9(1) (d)
A report or a statement containing the advice or recommendations of a committee established within the Commission to submit a report, provide advice or make recommendations to the responsible Minister for the Commission or to another officer of the Commission who is not a member of such committee.

- Report of Ad Hoc Committee on the Proposed Amendments to the Equal Opportunity Act
- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023

SECTION 9(1) (e)
A report (including a report concerning the results of studies, surveys or tests) prepared for the Commission by a scientific or technical expert, whether employed within the Commission or not, including a report expressing the opinion of such an expert on scientific or technical matters.

SECTION 9(1) (f)
A report prepared for the Commission by a consultant who was paid to prepare the report.

SECTION 9(1) (g)
A report prepared within the Commission containing the results of studies, surveys, or tests carried out for the purpose of assessing or making recommendations on the feasibility of establishing a new or proposed government policy, programme or project.

There are no reports or statements to be published under this section.

SECTION 9(1) (h)
A report on the performance or efficiency of the Commission or of an officer, division or branch of the Commission, whether the report is of a general nature or concerns a particular policy, programme or project administered by the Commission or another public authority, the Minister with line responsibility for the Commission, or Cabinet.

- Annual Report
- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023

SECTION 9(1) (i)
A report containing final plans or proposals for reorganizing the Commission's functions or establishing a new policy, programme or project administered by the Commission, whether or not the plans or proposals are subject to approval by an officer of the Commission, another public authority, the responsible Minister of the Commission or Cabinet.

- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023

SECTION 9(1) (j)
A statement prepared within the Commission containing policy directions for the drafting of legislation.

- Proposed Amendments to the Equal Opportunity Act

SECTION 9(1) (k)
A report of a test carried out within the Commission on a product for the purpose of purchasing equipment

- Proposed Amendments to the Equal Opportunity Act

SECTION 9(1) (l)
An environmental impact statement prepared within the Commission.

- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023

SECTION 9(1) (m)
A valuation report prepared for the Commission by a valuator, whether or not the valuator is an officer of the Commission.

There are no reports or statements to be published under this section.

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
PUBLIC STATEMENT
OF
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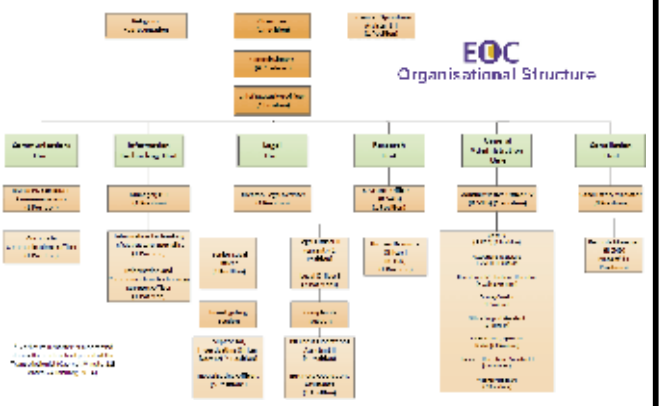
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1494—*Continued*

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

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1494—*Continued*

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

SECTION 7(1) (a) (iv)
LITERATURE AVAILABLE BY SUBSCRIPTION

The Commission has no literature available by subscription at this time.

SECTION 7(1) (a) (v)
PROCEDURE TO BE FOLLOWED WHEN ACCESSING A DOCUMENT FROM THE COMMISSION

General Procedure
The Policy of the Commission is to answer all requests, both oral and written, for information. However, to give effect to the applicant's rights under the FOIA (for example, the right to challenge a decision if a request for information is refused), the request must first be made in writing. An applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available at the Commission's Reception Desk or from its Designated FOI Officer for information that is not readily available in the public domain.

Details in Request
Applicants should provide details that will allow for the prompt identification and location of the records that are being requested. If insufficient information is provided, the Commission will seek clarification from the applicant.

REQUESTS NOT HANDLED UNDER THE FOIA

An applicant who is uncertain how to write a request or what details to include in such a request may make enquiries with the Designated Officer.

HOW THE COMMISSION RESPONDS TO THE APPLICANT'S REQUESTS

A FOIA request will not be processed to the extent that it seeks information readily available to the public, either from the Commission or from another public authority, such as website brochures, pamphlets, leaflets, reports, etc.

Responding to Requests
The Commission is required to furnish copies of documents only when they are in the Commission's possession or they can be retrieved from storage. The Commission is required to furnish only one copy of a document. If the Commission cannot make a legible copy of the document to be released, it will not attempt to reconstruct it. Instead, the Commission will furnish the best copy possible and note its quality in our reply.

Please note the Commission is not compelled to do the following:
- Create new documents, or
- Perform research for an applicant.

Time Limits
The FOIA gives a stipulated period of thirty (30) days for the Commission to determine whether or not it is able to disclose or refuse access to the documents requested by the applicant (but this period may be extended where there is consultation between the applicant and the Designated Officer).

Should the Commission fail to meet this deadline, the FOIA gives the applicant the right to proceed as though the applicant's request had been denied. Every effort will be made to comply with the time limit. If it appears that processing the request may take longer than the statutory limit, the Commission will acknowledge the request and advise the applicant of its status. Since there is the possibility that requests may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that the Commission has received the request and to ascertain its status.

Fees and Charges
Section 17 (1) of the FOIA stipulates that a public authority shall not charge a fee for requesting access to an official document.

However, where access to an official document is to be given in the form of printed copies or copies in some other form, such as a CD-ROM, disk, film, or other material, the applicant will be required to pay the prescribed fee incurred for duplication of the said material.

SECTION 7(1) (a) (vi)
Officers of the Commission are responsible for the initial receipt of and action upon notices under section 10 of the FOIA, requests for access to documents under section 13 of the FOIA, and applications for correction of personal information under section 36 of the FOIA.

1. The initial receipt of and action upon notices under section 10 of the FOIA
2. Requests for access to documents under Section 13 of the FOIA and
3. Applications for corrections of personal information under Section 36 of the FOIA.

THE DESIGNATED OFFICER IS:

Lorelei Liselle Wong
Legal Officer I
#55-57 Manic Street, Chaguanas
500621
Tel: 1-868-672-0928 Ext: 208
Telefax: 1-868-671-8826
E-mail: lorelei.wong@eoc.gov.tt

The Alternate Officer is:

SECTION 7(1) (a) (vii)
ADVISORY BOARD, COUNCIL, COMMITTEES AND OTHER BODIES

The Panel of Religious Advisors was fully constituted on 04th January 2021, and members received their instruments on 27th October 2020 and 04th January 2021.

SECTION 7(1) (a) (viii)
LIBRARY/READING ROOM FACILITIES

At present, the Commission does not have a Library or Reading Room that is available for use by the public. Members of the public can view reports relating to investigations of complaints pursuant to section 39(1)(d) of the Act at the front desk in the Lobby of the Commission's Offices at 55 –57 Manic Street, Chaguanas, 500621, between the hours of 8:30 am to 3:30 pm, Monday to Friday (except public holidays). Information can be accessed through the Commission's Designated Officer during the hours mentioned above.

Section 8 Statements

SECTION 8(1) (a)

(i):
DOCUMENTS CONTAINING INTERPRETATIONS OR PARTICULARS OF WRITTEN LAWS OR SCHEMES ADMINISTERED BY THE PUBLIC AUTHORITY, NOT BEING PARTICULARS CONTAINED IN ANOTHER WRITTEN LAW

The following legislation can be purchased at the Government Printery or can be accessed online via http://laws.gov.tt/ttdll-web/revision/list
- Equal Opportunity Act No 69 of 2000
- Equal Opportunity (Amendment) Act No 5 of 2001

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GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO PUBLIC STATEMENT OF THE EQUAL OPPORTUNITY COMMISSION (EOC)—CONTINUED

SECTION 8(1) (a) (ii)
MANUALS, RULES OF PROCEDURE, STATEMENTS OF POLICY, RECORDS OF DECISIONS, LETTERS OF ADVICE TO PERSONS OUTSIDE THE PUBLIC AUTHORITY, OR SIMILAR DOCUMENTS CONTAINING RULES, POLICIES, GUIDELINES, PRACTICES OR PRECEDENTS:

The following internal documents can be made available for inspection only upon request to the Designated Officer (see Section 7 (1) (a) (vi) :

- Information Document C-Doc4**:** General guidance on Conciliation
- Information Document SG1: Information on the Commission, its processes and the Equal Opportunity Act.
- Reports: **(**relating to) investigations of complaints pursuant to section 39(1) (d) of the Act
- Guidelines for Employers in Trinidad and Tobago
- Guidelines for Employers on Disability– Handbook
- Guidelines on Sexual Harassment in the Workplace – Handbook
- Guidance for Employers - COVID-19
- Unit Manuals, Policies and Procedures
- Handbooks and Brochures
- Public Education Video Features
- Radio Advertisements
- Legal Notices
- Public Notices
- Employment Notices
- Press Releases
- Other advertisements
- Proposed Amendments to the Equal Opportunity Act
- Strategic Plan 2015-2018
- Strategic Plan 2020 – 2023
- Strategic Plan 2024 - 2027

SECTION 8(1) (b)
IN ENFORCING WRITTEN LAWS OR SCHEMES ADMINISTERED BY THE COMMISSION, WHERE A MEMBER OF THE PUBLIC MIGHT BE DIRECTLY AFFECTED BY THAT ENFORCEMENT, BEING DOCUMENTS CONTAINING INFORMATION ON THE PROCEDURES TO BE EMPLOYED OR THE OBJECTIVES

There are no reports or statements to be published under this section.

Section 9 Statements

SECTION 9(1) (a)
A report or statement containing the advice or recommendations of a body or entity established within the Commission

SECTION 9(1) (b)
A report or statement containing the advice or recommendations of a body or entity established outside the Commission by or under written law, or by a Minister of government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the Commission or to the responsible Minister with line responsibility for the Commission.

SECTION 9(1) (c)
A report or a statement containing the advice or recommendations of an interdepartmental Committee whose membership includes an officer of the Commission.

SECTION 9(1) (d)
A report or a statement containing the advice or recommendations of a committee established within the Commission to submit a report, provide advice or make recommendations to the responsible Minister for the Commission or to another officer of the Commission who is not a member of such committee.

- Report of Ad Hoc Committee on the Proposed Amendments to the Equal Opportunity Act
- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023
- Strategic Plan 2024 - 2027

SECTION 9(1) (e)
A report (including a report concerning the results of studies, surveys or tests) prepared for the Commission by a scientific or technical expert, whether employed within the Commission or not, including a report expressing the opinion of such an expert on scientific or technical matters.

SECTION 9(1) (f)
A report prepared for the Commission by a consultant who was paid to prepare the report.

SECTION 9(1) (g)
A report prepared within the Commission containing the results of studies, surveys, or tests carried out for the purpose of assessing or making recommendations on the feasibility of establishing a new or proposed government policy, programme or project.

There are no reports or statements to be published under this section.

SECTION 9(1) (h)
A report on the performance or efficiency of the Commission or of an officer, division or branch of the Commission, whether the report is of a general nature or concerns a particular policy, programme or project administered by the Commission or another public authority, the Minister with line responsibility for the Commission, or Cabinet.

- Annual Report
- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023
- Strategic Plan 2024 - 2027

SECTION 9(1) (i)
A report containing final plans or proposals for reorganizing the Commission's functions or establishing a new policy, programme or project administered by the Commission, whether or not the plans or proposals are subject to approval by an officer of the Commission, another public authority, the responsible Minister of the Commission or Cabinet.

- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023
- Strategic Plan 2024 - 2027

SECTION 9(1) (j)
A statement prepared within the Commission containing policy directions for the drafting of legislation.

- Proposed Amendments to the Equal Opportunity Act

SECTION 9(1) (k)
A report of a test carried out within the Commission on a product for the purpose of purchasing equipment

- Proposed Amendments to the Equal Opportunity Act

SECTION 9(1) (l)
An environmental impact statement prepared within the Commission.

- Strategic Plan 2015 – 2018
- Strategic Plan 2020 – 2023
- Strategic Plan 2024 - 2027

SECTION 9(1) (m)
A valuation report prepared for the Commission by a valuator, whether or not the valuator is an officer of the Commission.

There are no reports or statements to be published under this section.

September 2026

PRINTED AND PUBLISHED BY THE GOVERNMENT PRINTER, CARONI, REPUBLIC OF TRINIDAD AND TOBAGO—2026
This *Gazette* is also available online at printery.gov.tt/e-gazette