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1211

SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Detention Order—(Legal Notice No. 664 of 2026).

Detention Order—(Legal Notice No. 665 of 2026).

1212

APPOINTMENT TO ACT AS MINISTER OF TERTIARY EDUCATION AND SKILLS TRAINING

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed SENATOR DR. THE HONOURABLE DAVID LEE, a member of the House of Representatives who is a Minister, to act in the Office of Senator the Honourable PRAKASH PERSAD, Minister of Tertiary Education and Skills Training, with effect from 12th August, 2026 and continuing during the absence from Trinidad and Tobago of Senator the Honourable Prakash Persad, in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to His Excellency
the President*

13th August, 2026.

1213

APPOINTMENT TO ACT AS MINISTER OF PUBLIC ADMINISTRATION AND ARTIFICIAL INTELLIGENCE

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed SENATOR DR. THE HONOURABLE KENNEDY SWARATSINGH, a member of the Senate, who is a Minister, to act in the Office of Senator the Honourable DOMINIC SMITH, Minister of Public Administration and Artificial Intelligence, with effect from 12th August, 2026 and continuing during the absence from Trinidad and Tobago of the said Senator the Honourable Dominic Smith, in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to His Excellency
the President*

13th August, 2026.



Government of the Republic of Trinidad and Tobago
Office of the Attorney General

REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Claim No. CV 2016-03984

IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07

AND

IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE VARIATION
OF AN ORDER PURSUANT TO SECTION 22B (9) AND (9A) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07

BETWEEN

THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO

Claimant

AND

1. SAYF-AL ADL also known as Ibrahim al-Madani;
2. AMIN also known as MUHAMMAD also known as UL HAQ 4:SAAM KHAN also known as Dr. Amin also known as Ul-Haq, Dr. Amin;
3. AIMAN also known as MUHAMMED also known as RABI also known as AL-ZAWAHIRI also known as Abu Fatma also known as Abu Mohammed;
4. BILAL also known as BIN MARWAN;
5. ZAYN also known as AL-ABIDIN also known as MUHAMMAD also known as HUSSEIN also known as Abu Zubaydah also known as Abu Zubaida also known as Tariq Hani;
6. NASHWAN also known as ABD AL-RAZZAQ also known as ABDAL-BAQI also known as Abu Abdallah also known as Abdul Hadi al-Taweel also known as Abd al-Hadi al-Ansari also known as Abd al-Muhayman also known as Abu Ayub;
7. TARIQ also known as ANWAR also known as EL SAYED also known as AHMED also known as Hamdi Ahmad Farag also known as Amr Al-Fatih Fathi also known as Tarek Anwar El Sayed Ahmad;
8. MAHFOUZ also known as OULD also known as AL-WALID also known as Abu Hafs the Mauritanian also known as Khalid Al-Shanqiti also known as Mafouz Walad Al-Walid;
9. THARWAT also known as SALAH also known as SHIHATA also known as Tarwat Salah Abdallah also known as Salah Shihata Thirwat also known as Shahata Thirwat also known as Tharwat Salah Shihata Ali;
10. ABDUL MANAN AGHA also known as Abdul Man'am Saiyid also known as Saiyid Abd al-Man;
11. ABDULLAH also known as AHMED also known as ABDULLAH also known as EL ALFI also known as Abu Mariam also known as Al-Masri, Abu Mohamed also known as Saleh;
12. RI'AD also known as MUHAMMAD HASAN also known as MUHAMMAD also known as HIJAZI also known as Hijazi, Raed M. also known as Al-Hawen, Abu-Ahmad also known as Al-Shahid, Abu-Ahmad also known as Raed Muhammad Hasan Muhammad Hijazi also known as Al-Maghribi, Rashid (The Moroccan) also known as Al-Amriki, Abu-Ahmad (The American);
13. BDUL RAHMAN also known as YASIN also known as Taha, Abdul Rahman S. also known as Taher, Abdul Rahman S. also known as Yasin, Abdul Rahman Said also known as Yasin, Aboud;
14. MAJEED also known as ABDUL CHAUDHRY also known as Majeed, Abdul also known as Majeed Chaudhry Abdul

1214–Continued



Government of the Republic of Trinidad and Tobago
Office of the Attorney General

also known as **Majid, Abdul**;

15. **MOHAMMED** also known as **TUFAIL** also known as **Tufail, S.M.** also known as **Tuffail, Sheik Mohammed**.

Defendants

ORDER

Before the **Honourable Mr. Justice R. Mohammed**

Dated the 17th day of August 2026

UPON READING the Application filed on August 17th, 2026 and the affidavit of Principal Deponent sworn and filed on August 17th, 2026 together with the exhibit attached thereto;

AND UPON HEARING Attorney-at-Law for the Claimant;

IT IS ORDERED THAT personal service on the Defendants be dispensed with.

IT IS ORDERED THAT the Order granted by the **Honourable Mister Justice Devindra Rampersad** dated November 24, 2016, **CV2016-03984** is hereby varied by substituting paragraph (ii) with the following:

QDi.002 Name: 1: AMIN 2: MUHAMMAD 3: UL HAQ 4: SAAM KHAN **Title:** na **Designation:** na **DOB:** a) 30 Apr. 1963b) 1960 **POB:** Qilagho village, Khogyani District, Nangarhar Province, Afghanistan **Good quality a.k.a.:** a) Al-Haq, Amin b) Amin, Muhammad **Low quality a.k.a.:** a) Dr. Amin b) Ul-Haq, Dr. Amin **Nationality:** Afghanistan **Passport no:** na **National identification no:** na **Address:** na Kabul, Afghanistan (as of June 2026) **Listed on:** 25 Jan. 2001 (amended on 18 Jul. 2007, 16 Dec. 2010, 6 Dec. 2019, 8 Nov. 2022, 2 Feb. 2023, 14 Aug. 2026) **Review concluded on:** 15 Jun. 2010, 4 Dec. 2019, 8 Nov. 2022, 31 Dec. 2025 Other information: Security coordinator for Usama bin Laden (deceased). Repatriated to Afghanistan in February 2006. He was in Afghanistan as of August 2021. Arrested in Pakistan 2024 and deported to Afghanistan in 2025. Father's name: Abdul Rahman. Photo and fingerprints available for inclusion in the INTERPOL-UN Security Council Special Notice. INTERPOL-UN Security Council Special Notice web link: <https://www.interpol.int/en/How-we-work/Notices/View-UNNotices-Individuals#2006-21201>.

IT IS HEREBY DECLARED that the Defendant remain a listed entity for then purposes of the Act with the aforesaid amendments.

IT IS FURTHER ORDERED that:

1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit of Trinidad and Tobago immediately in accordance with the Civil Proceedings Rules 1998 (as amended);
2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit of Trinidad and Tobago do immediately update the consolidated list maintained by the Financial Intelligence Unit of Trinidad and Tobago pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and
3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago.

s/WHITNEY ANDREWS
Assistant Registrar
Supreme Court

“Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.”



Government of the Republic of Trinidad and Tobago
Office of the Attorney General

THE REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Claim No. CV2019-02051

IN THE MATTER OF THE ANTI TERRORISM ACT CHAPTER 12:07

AND

IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE VARIATION OF AN ORDER PURSUANT TO SECTION 22B (9) AND (9A) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07

BETWEEN

THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO

Claimant

AND

ISLAMIC STATE IN IRAQ AND THE LEVANT - KHORASAN (ISIL-K) also known as ISIL KHORASAN also known as ISLAMIC STATE'S KHORASAN PROVINCE also known as ISIS WILAYAT KHORASAN also known as ISIL'S SOUTH ASIA BRANCH also known as SOUTH ASIAN CHAPTER OF ISIL

Defendant

ORDER

Before the **Honourable Justice Frank Seepersad**

Dated the 17th day of August 2026

UPON READING the Application filed on 17th August, 2026 and the affidavit of Principal Deponent sworn and filed on 17th August, 2026 together with the exhibit attached thereto;

AND UPON HEARING Attorney-at-Law for the Claimant;

IT IS ORDERED THAT personal service on the Defendants be dispensed with.

IT IS ORDERED THAT the Order granted by the **Honourable Madam Justice Nadia Kangaloo** dated May 15, 2019, CV 2019-02051 is hereby varied by substituting paragraph (i) with the following:

QDe.161 Name: ISLAMIC STATE IN IRAQ AND THE LEVANT - KHORASAN (ISIL-K) A.k.a.: a) ISIL KHORASAN b) ISLAMIC STATE'S KHORASAN PROVINCE c) ISIS WILAYAT KHORASAN d) ISIL'S SOUTH ASIA BRANCH e) SOUTH ASIAN CHAPTER OF ISIL f) The Islamic State of Iraq and ash-Sham—Khorasan Province g) The Islamic State of Iraq and Syria— Khorasan h) Islamic State of Iraq and Levant in Khorasan Province i) Islamic State Khurasan j) ISIS-K k) ISISK l) IS-Khorasan m) ISLAMIC STATE KHORASAN PROVINCE (ISKP) F.k.a.: na **Address:** na **Listed on:** 14 May 2019 (amended on 1 Apr. 2022, 14 Aug. 2026). **Review concluded on:** 7 Nov. 2024. **Other information:** Islamic State of Iraq and the Levant - Khorasan (ISIL - K) was formed on January 10, 2015 by a former Tehrik-e Taliban Pakistan (TTP) (QDe.132) commander and was established by former Taliban faction commanders who swore an oath of allegiance to the Islamic State of Iraq and the Levant (listed as Al-Qaida in Iraq (QDe.115)). ISIL - K has claimed responsibility for numerous attacks in both Afghanistan and Pakistan INTERPOL-UN Security Council Special Notice: <https://www.interpol.int/en/How-we-work/Notices/View-UN-Notices-Entities#2019-54448>.

IT IS HEREBY DECLARED that the Defendant remains a listed entity for the purposes of the Act with the aforesaid amendments.

IT IS FURTHER ORDERED that:

1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit of Trinidad and Tobago immediately in accordance with the Civil Proceedings Rules 1998 (as amended);
2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit of Trinidad and Tobago do immediately update the consolidated list maintained by the Financial Intelligence Unit of Trinidad and Tobago pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and
3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago.

s/DYRON-DEE BALDAH
Assistant Registrar
Supreme Court

"Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07."

1216



Government of the Republic of Trinidad and Tobago
Office of the Attorney General

THE REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Claim No. CV 2025-02202

IN THE MATTER OF THE ANTI-TERRORISM ACT, CHAPTER 12:07

AND

IN THE MATTER OF AN APPLICATION BY THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO FOR THE VARIATION
OF AN ORDER PURSUANT TO SECTION 22B (9) AND (9A) OF THE ANTI-TERRORISM ACT, CHAPTER 12:07

BETWEEN

THE ATTORNEY GENERAL OF TRINIDAD AND TOBAGO

Claimant

AND

ABUBAKAR SWALLEH also known as ABUBAKER SWALEH also known as TOM KIYURIGE

Defendant

ORDERBefore the **Honourable Mr. Justice Frank Seepersad**

Dated the 17th day of August 2026

UPON READING the Application filed on August 17, 2026 and the affidavit of Principal Deponent sworn and filed on August 17, 2026 together with the exhibit attached thereto;

AND UPON this matter being dealt with in chambers without a hearing;

IT IS ORDERED THAT personal service on the Defendants be dispensed with.

IT IS ORDERED THAT the Order granted by the Honourable Madam Justice Karen Reid dated June 17, 2025, CV 2025-02202 is hereby varied by substituting paragraph (i) with the following:

QDi.436 Name: 1: ABUBAKAR 2: SWALLEH 3: na 4: na **Title:** na **Designation:** na **DOB:** a) 13 Jan. 1992
b) 16 Mar. 1993 **POB:** Mengo, Uganda **Good quality a.k.a.:** a) ABUBAKER SWALEH b) TOM KIYURIGE

Low quality a.k.a.: na **ISAAC MUPETA** **Nationality:** Uganda **Passport no:** Uganda number A00195974, expires on 16 Dec. 2029 **National identification no:** Uganda CM920231090NZA **Address:** Luzira Prison, Luzira, Kampala, Uganda **Listed on:** 16 Jun. 2025 (amended on 14 Aug. 2026) **Other information:** Abubakar Swalleh provides financial, material, or technological support for, or financial or other services to, or in support of, ISIL (listed as Al-Qaida in Iraq (QDe.115). He acted, since 2018, as an ISIL facilitator who provides financial and logistic support including recruitment for ISIL in East and Southern Africa. Phone number: +963936016952 Gender: Male. Photo available for inclusion in the INTERPOL-UN Security Council Special Notice INTERPOL-UN Security Council Special Notice: <https://www.interpol.int/en/How-we-work/Notices/View-UN-Notices-Individuals#2025-47413>.

IT IS HEREBY DECLARED that the Defendant remain a listed entity for the purposes of the Act with the aforesaid amendments.

IT IS FURTHER ORDERED that:

1. Pursuant to Section 22B(4A) of the Act, the Registrar of the Supreme Court do serve an Office Copy of the Order on the Financial Intelligence Unit of Trinidad and Tobago immediately in accordance with the Civil Proceedings Rules 1998 (as amended);
2. Pursuant to Section 22AA(3) of the Act, the Financial Intelligence Unit of Trinidad and Tobago do immediately update the consolidated list maintained by the Financial Intelligence Unit of Trinidad and Tobago pursuant to Section 22AA(2)(e) and circulate that updated list to all financial institutions and listed businesses; and
3. Pursuant to Section 22B(10) of the Act the Attorney General do cause a copy of the Order to be published in the Trinidad and Tobago Gazette and in two (2) daily newspapers of general circulation in Trinidad and Tobago.

s/NAZIA MOHAMMED
Assistant Registrar
Supreme Court

“Notice is hereby given that the matter which is the subject of the aforementioned Order will be reviewed by the Honourable Attorney General every six (6) months in accordance with section 22B(9) of the Anti-Terrorism Act, Chap. 12:07.”



Government of the Republic of Trinidad and Tobago
Ministry of Public Administration and Artificial Intelligence

Public Statement Ministry of Public Administration and Artificial Intelligence

In compliance with Sections 7, 8 and 9 of The Freedom of Information Act (FOIA) 1999

Disclaimer: By Gazette Notice No. 81 of Vol. 64, dated May 23, 2025, the former Ministry of Public Administration (MPA) and the former Ministry of Digital Transformation (MDT) were officially merged to form the Ministry of Public Administration and Artificial Intelligence (MPAAI), effective May 12, 2025.

In accordance with Sections 7, 8, and 9 of the Freedom of Information Act, 1999 (FOIA), the Ministry of Public Administration and Artificial Intelligence (MPAAI) is required by law to publish and annually update the Statements, which list the documents and information generally available to the public.

The Freedom of Information Act gives members of the public:

1. A legal right for each person to access information held by the Ministry of Public Administration and Artificial Intelligence;
2. A legal right for each person to have official information relating to himself /herself amended where it is incomplete, incorrect, or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA; and
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

The following information is published with the approval of the Minister of Public Administration and Artificial Intelligence.

Section 7 Statements

Section 7 (1) (a) (i)

Function and Structure of the Ministry of Public Administration and Artificial Intelligence (MPAAI): -

The Ministry of Public Administration and Artificial Intelligence was established pursuant to Gazette Notice No. 81, Vol. 64, dated May 23, 2025, and subsequent Gazette Notice No. 146 of October 4, 2025. In accordance with Section 7 of the Freedom of Information Act (FOIA), the Ministry now presents its Public Statement covering the period May 12, 2025 to May 11, 2026.

The MPAAI convened its Leadership Summit to articulate a rationale for the Ministry's evolution into the "MPAAI" and unveiled a refreshed brand identity built on three (3) transformative pillars. These pillars are:

1. Digital Services that Put Citizens First;
2. Smart, Efficient Government Powered by Data and Intelligence; and
3. A Digital Nation Built on Skills, Opportunity and Upward Mobility.

This strengthened Framework now operates as an interlocking strategic foundation directing the country's digital advancement

The MPAAI is comprised of the following Divisions/Units:

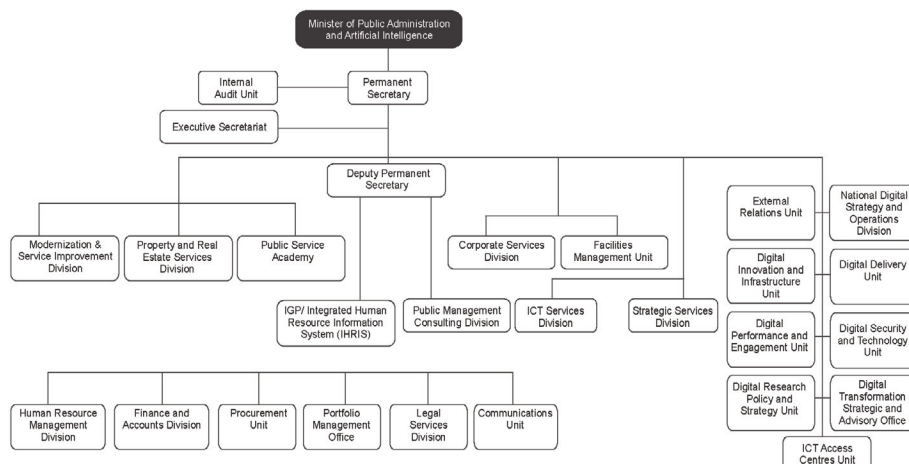
1. Core Divisions/Units:

- i. Integrated Global Payroll/ Integrated Human Resource Information System (IHRIS)
- ii. Modernisation and Service Improvement Division
- iii. Property and Real Estate Services Division
- iv. Public Management Consulting Division
- v. Public Service Academy
- vi. Executive Secretariat

2. Support Divisions/Units:

- i. Communications Unit (CU)
- ii. Corporate Services Division (CSD)
- iii. Facilities Management Unit (FMU)
- iv. Finance and Accounts Division (F&A)
- v. Information and Communications Technology Services Division (ICSTD)
- vi. Internal Audit (IA)
- vii. Procurement Unit (PU)
- viii. Human Resource Management Division (HRMD)
- ix. Legal Services Division (LSD)
- x. Portfolio Management Office (PMO)
- xi. Strategic Services Division (SSD)
- xii. External Relations Unit (ERU)
- xiii. National Digital Strategy and Operations (NDSOD)
- xiv. Digital Delivery Unit (DDU)
- xv. Digital Research, Policy and Strategy Unit (DRPSU)
- xvi. Digital Innovation and Infrastructure Unit (DIU)
- xvii. Digital Security and Technology Unit (DSTU)
- xviii. Digital Performance and Engagement Unit (DPEU)
- xix. Digital Transformation Strategic and Advisory Office (DTSO)
- xx. ICT Access Centres Unit

Ministry of Public Administration and Artificial Intelligence Organisational Chart as at May 2026



PUBLIC STATEMENT OF THE MINISTRY OF PUBLIC ADMINISTRATION
AND ARTIFICIAL INTELLIGENCE—CONTINUED

Section 7 (1) (a) (i)

Functions of the Divisions/Units of the Ministry of Public Administration and Artificial Intelligence:

CORE DIVISIONS/UNITS

The **Integrated Global Payroll (IGP) Integrated Human Resource Information System (IhRIS)** was established to support all Ministries/Departments in the Public Service in Workforce Administration, Recruitment, Salary Administration Base Benefits, Position Management, Business Rules, Labour Relations, Training Administration, Health and Safety, Performance Management, Competency Management, Succession Planning and Employee Relations.

The **Modernisation and Service Improvement Division's (MSID)** strategic objective is to facilitate a fit-for-purpose and client-centric Public Service. Accordingly, the MSID develops policy, guidelines and standards, facilitates service improvement in key public services and establishes and operates Whole-of-Government solutions.

The **Property and Real Estate Services Division (PRESD)** is responsible for providing mainly office and, to a lesser extent, residential accommodation in accordance with statutory, policy and user requirements for Government Ministries, Departments and Agencies. It manages the portfolio of State-owned properties towards ensuring that these are developed, utilised and maintained to achieve maximum socio-economic returns from assets. The Division also has an advisory role to the State on property matters.

The **Public Management Consulting Division (PMCD)** provides Management Consulting Services to Cabinet, Government Ministries, Departments and Agencies. Its primary mandate is to provide advice and solutions to MDAs relating to their Organisational Staffing, Structure and Processes.

The **Public Service Academy (PSA)** is the agency with the primary responsibility for training and development within the Public Service. It aims to maximise the human potential for excellence and high performance through the provision of flexible learning opportunities in collaboration with its strategic partners. The Academy is charged with the responsibility of reviewing the Training Plans of Ministries and Departments. The Academy also administers offers of Technical Cooperation Training from foreign Governments and International Agencies.

The **Executive Secretariat** comprises the Honourable Minister, the Permanent Secretary, the Deputy Permanent Secretary and the Administrative Support Teams who assist them. The Executive Secretariat is responsible for the oversight of all strategic initiatives, projects and financial decisions within the Ministry, which includes reviews and submission of Notes for the consideration of Cabinet which have been prepared by Divisions/Units and receives and distributes Cabinet Minutes for action or information within the Ministry.

SUPPORT DIVISIONS/UNITS

The **Communications Unit** is responsible for developing and guiding the Ministry's Corporate Communications Strategy. Its activities include Internal Communications, Public Relations, Media Relations, Events Management, Branding, and Crisis and Issues Management. The Unit's primary purpose is to enhance the image and reputation of the Ministry and to help establish and maintain beneficial dialogue and understanding between the Ministry and its main stakeholders both internally and externally.

The **Corporate Services Division (CSD)** provides a range of administrative and internal services (office management, file/document registry, facilities management and reception) that support the business goals of the Ministry and contributes to its efficiency.

The **Facilities Management Unit** provides services and support related to the maintenance, upgrades asset management and security of property occupied by the Ministry.

The **Finance and Accounts Division** is responsible for the financial management practices and procedures of the Ministry. The Division processes payments for suppliers and payroll for employees with the attendant financial recording. The Division also coordinates the submission of budgets and prepares the Ministry's financial statements.

The **Information and Communication Technology Services Division** is responsible for coordinating and providing strategic and operational support for internal information and communications technology projects and systems.

The **Internal Audit Unit** ensures that there is accountability, efficiency and transparency in the financial operations of the Ministry. The Unit is responsible for audit reviews of the Ministry's activities and accounts.

The **Procurement Unit** is responsible for the procuring of all goods and services for the Ministry in accordance with the overarching procurement principles of accountability, integrity, transparency, value for money, efficiency, fairness and public confidence. The Unit also leads the review and establishment of the Ministry's procurement systems, and training of staff, in compliance with relevant Government legislation and regulations.

The **Human Resource Management Division (HRMD)** aims to enhance the Ministry's effectiveness and capability to provide excellent client services by retaining and building a human resource skills/knowledge/behaviour base, which can deliver on the Ministry's mandate. The Division has as its core responsibility staff issues such as hiring for contract positions, performance management, organisational development, training, development, and employee relations of the Ministry's staff.

The **Legal Services Division** plays a pivotal role in managing all legal matters relating to the Ministry. Its core responsibilities include drafting and reviewing a wide range of legal documents, such as contracts, memoranda of understanding, and policy frameworks, to ensure strict adherence to the laws of Trinidad and Tobago. The Division provides comprehensive legal advice and opinions to guide the Ministry's decision-making processes, helping to mitigate legal risks and ensure lawful governance in the digital transformation space.

The **Portfolio Management Office (PMO)** drives the execution of the Ministry's strategic and mission-critical initiatives, including the Development Programme. By institutionalising standard methodologies across portfolio, programme, and project lifecycles, the PMO ensures disciplined delivery and governance. The Division acts as a vital communication catalyst, enabling seamless data exchange among Executives, Heads of Division, and cross-sector stakeholders to optimise investment prioritisation.

The **Strategic Services Division** is responsible for coordinating the Ministry's Strategic Plan and developing various internal and external policies. The Division collaborates with the other Divisions/Units in the Ministry and Agencies under the purview of the Ministry to monitor and evaluate/measure performance and meet statutory reporting requirements.

The **External Relations Unit** is responsible for the execution of a specialised external/international relations portfolio including the active engagement of development partners in the context of increasing the importance of digital technology as a critical enabler of sustainable development at the national, regional and international levels.

The **National Digital Strategy and Operations Division (NDSOD)** is responsible for developing and implementing the key ICT policies and programmes necessary to support the continued delivery of efficient, effective and resilient public services that are responsive to the needs of citizens and businesses for the recovery of the economy and transformational national development. The Division's three functional areas are ICT Governance, Policy and Strategy, Public Sector ICT and ICT Regulatory Compliance and Standards. The NDSOD is also responsible for the governance, establishment and oversight of all Access TT Centres.

The Division comprises:

1. The **Digital Delivery Unit** - This Unit provides organisational design, change impact assessments, business process management and re-engineering, continuous improvement and advisory services to identified Ministries, Departments and Agencies. The Unit also oversees individual projects under its portfolio and manages the respective human resources deployed in MDAs.
2. The **Digital Research, Policy and Strategy Unit** - This Unit comprises three (3) sub-sections in the areas of Policy and Strategy, Sectoral Assessment and Digital Economy. These sub-sections are responsible for:
 - Digital Transformation Research, Policy and Strategy Development - working with agencies that produce performance indices and local stakeholders who are contributors to digital transformation and leading the national ICT and strategic planning processes to inform new and amended legislation and regulations aimed at achieving good governance of the State's ICT Sector;
 - Sectoral Assessment - collaborating with the sector regulator to ensure compliance with Telecommunications policy measures with regard to the consideration, approval and management of concessions; and
 - Digital Economy - addressing economic stimulation in the ICT sector to increase its contribution to GDP.
3. The **Digital Innovation and Infrastructure Unit** - This Unit validates the technical specification of ICT initiatives and assesses the quality of vendor-provided solutions.

**PUBLIC STATEMENT OF THE MINISTRY OF PUBLIC ADMINISTRATION
AND ARTIFICIAL INTELLIGENCE—CONTINUED**

4. The **Digital Security and Technology Unit** - The Unit comprises two (2) Sections, the Cyber Security and the Business Continuity Section.

- Cybersecurity focuses extensively on Governance, Compliance and Policy Development. The functional arrangements will involve the conduct of extensive basic and applied research to inform the design of the security architecture for the Government of the Republic of Trinidad and Tobago (GoRTT).
- Business Continuity serves as a specialist, advisory Section that centrally coordinates the development of a business continuity ethos and framework across GoRTT.

5. The **Digital Performance and Engagement Unit** - This Unit spearheads capacity building and resource development to position Trinidad and Tobago competitively with respect to digital literacy and the digital workforce.

The **ICT Access Centres Unit** - This Unit centrally manages the logistics and operations of one of the major projects of the Ministry, the establishment and operationalisation of ICT Access Centres throughout the country. The Centres bring opportunities to underserved communities through internet, devices and digital training.

There are currently twenty-three (23) AI Centres (AccessTT Centres) that provide Government services, internet access, ICT and community 'needs-based' training and meeting facilities to citizens, residents, and micro and small business enterprises. Centres are currently located at:

Name of Access Centre	Address of Access Centre	Name of Access Centre	Address of Access Centre
Carenage	The Carenage Police Youth Club and Homework Centre Constabulary Street, Carenage	Penal	Penal Central Community Centre Ali Avenue, Clarke Road Penal
Cumana	Cumana Community Centre 23 3/4 mm Cumana Village, Toco	Todds Road	Todd's Road No. 86 Main Road, Todd's Road, Longdenville Chaguanas
Guayaguayare	Guayaguayare Community Centre Lamppost No. 61, Ferrier Circular Drive Guayaguayare	Belmont	Belmont Community Centre No. 47 Jerningham Avenue Belmont
Marac	Marac Community Centre No. 14 Savannah Road, Marac Village Moruga	Lisas Gardens	Lisas Gardens Community Centre, Lisas Boulevard (East) Couva
Maraval	Maraval Community Centre Morne Coco Road, Maraval	Belle Vue	Belle Vue Community Centre No. 9 Belle Vue Terrace, Maraval
Cascade	Cascade Community Centre Cascade Main Road, Cascade	Diego Martin	Diego Martin Community Centre Church Street, Diego Martin
Tacarigua	Tacarigua Community Centre Bally Street, Tacarigua	Caiman	Caiman Community Centre Upper Caiman Road, Saint Joseph
Edinburgh 500	Edinburgh 500 Community Centre Corner of Cassia Blvd & Periwinkle Avenue, Edinburgh 500, Chaguanas	La Pastora	La Pastora Community Centre La Pastora Settlement
Arima	Arima Community Centre 3 Angelican Street, Arima	La Brea	La Brea Community Centre Corner Pier Road & Point Sable Road

Name of Access Centre	Address of Access Centre	Name of Access Centre	Address of Access Centre
Maitagual	Maitagual Community Centre Bushe Street (North), Petit Bourg, San Juan	Tarodale	Tarodale Community Centre Green Hill Ave, Tarodale Hills, Tarodale
Waterloo	Waterloo Community Centre Corner of Waterloo main road and Butler village, Waterloo	Techier	Techier Community Centre Eastern Avenue, Techier Village, Point Fortin
St. James	St. James Youth Centre George Cabral Street St. James		

Section 7 (1) (a) (ii)

Categories of Documents maintained by the Ministry of Public Administration and Artificial Intelligence

a. Files, Records, Manuals, Documents:

1. Files dealing with administrative support and general administrative documents and records (including logs) for the operations of the Ministry.
2. Documents and files dealing with the technical operations of the Ministry including technical reports, maps, charts, etc.
3. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation etc.
4. Files dealing with training (in-house, local, regional and international) and technical cooperation.
5. Files dealing with the accounting and financial management function of the Ministry.
6. Files relating to organisations (internal, regional and local) associated with the Ministry.
7. Files dealing with Circulars, Memoranda, Notices and Bulletins.
8. Files dealing with official functions, conferences and events hosted
9. Financial Records (schedule of accounts, cheques, vouchers, receipts, cash books, salary records, requests for release of funds, application for credit on the Exchequer Account, monthly expenditure statements, annual statement of budgetary proposals, annual financial statements, projections of expenditure etc.
10. Files dealing with matters relating to the procurement of supplies, services and equipment.
11. Audit files.
12. Internal and external correspondence files.
13. Customer/Client files.
14. Complaint/suggestion files.
15. Inventory Management files.
16. Records and documents relating to the strategic review of the Ministry, its Divisions/Units.
17. Contracts, agreements, leases, deeds, concessions and licences.
18. Legislation and legal documents (instruments), legal opinions and related matters.
19. News releases, speeches and presentations originating in the Ministry.
20. Minutes/Agenda of meetings attended by the Ministry of Public Administration and Artificial Intelligence.
21. Archival documents.
22. Cabinet Documents (Notes and Minutes).
23. Policy and Procedure Documents.
24. Acts and Gazettes.
25. Manuals.
26. Training Files.

b. Publications:

1. Annual Administrative Reports
2. E-Gazettes
3. Freedom of Information Act Statements
4. General Reports
5. Policies
6. Speeches

c. Forms:

1. Property and Real Estate Division Forms
2. Freedom of Information Act (FOIA) Forms
3. AI Centre Forms
4. Public Service Academy (PSA) Forms

1217—Continued

**PUBLIC STATEMENT OF THE MINISTRY OF PUBLIC ADMINISTRATION
AND ARTIFICIAL INTELLIGENCE—CONTINUED**

Section 7 (1) (a) (iii)**Material prepared for publication or inspection**

The Public may inspect and/or obtain copies of material between the hours of **8:30 a.m. to 3:30 p.m.** on normal working days at the following office:

Ministry of Public Administration and Artificial Intelligence
Level 5
National Library Building
Corner Hart and Abercromby Streets,
Port of Spain
Telephone: 623-4724
Fax: 624-9482

The following (additional) resources may be accessed at the website: **www.mpaai.gov.tt**

Publications:**Annual Reports:**

1. 2007 - 2008: Annual Report
2. 2008 - 2009: Team Results Integrity People Service
3. 2009 - 2010: Improving Systems, Improving Structures and Developing People
4. 2010 - 2011: Towards a Citizen Centric Public Service
5. 2011 - 2012: Empowering Change, Fostering a Citizen Centric Public Service
6. 2012 - 2013: Journeying from Gold to Diamond
7. 2013 - 2014: Our Journey to Diamond: Enhancing the Capability of the Public Service
8. 2014-2015: Diamond Standard, Trinidad and Tobago
9. 2015-2016: The Ministry of Public Administration and Communication's Impact on Trinidad and Tobago
10. 2016-2017: Forward – Reconfiguring for Optimum Impact
11. 2017-2018: Pushing Forward Onward to Continued Progress
12. 2018-2019: Leading the Modernisation/ICT Agenda
13. 2019-2020: Resilience, Competence, Influence
14. 2020-2021: Accelerating Digital Transformation

e-Gazettes:

1. 2000 - 2026: Legal Notices, Gazettes, Bills and Acts

FOIA Statements:

1. 2013 - Public Statement of the Ministry of Public Administration
2. 2016 - Public Statement of the Ministry of Public Administration and Communications
3. 2017 - Public Statement of the Ministry of Public Administration and Communications
4. 2018 - Public Statement of the Ministry of Public Administration
5. 2019 - Public Statement of the Ministry of Public Administration
6. 2020 - Public Statement of the Ministry of Public Administration
7. 2021 - Public Statement of the Ministry of Public Administration and Digital Transformation
8. 2022 - Public Statement of the Ministry of Public Administration
9. 2023 - Public Statement of the Ministry of Public Administration
10. 2024 - Public Statement of the Ministry of Digital Transformation

General Reports:

1. UNDP's Digital Readiness Assessment Report, Trinidad and Tobago
2. ICT Blueprint ICT Plan 2018-2022
3. Digital Transformation Strategy 2024-2027
4. National Digital Inclusion Survey 2021 conducted by TATT
5. Legislative Framework for Digital Transformation: The Policy Perspective
6. SmarTT National ICT Plan 2014-2018
7. Opinion Leaders' Panel Reports 2002-2012
8. World Values Survey Reports 2006-2011
9. Public Service Employee Survey Reports

Policies:

1. Official Policy Framework for the Government of the Republic of Trinidad and Tobago
2. Client/Visitor Dress Code Policy for Government Offices
3. GoRTT Office Outfitting Policy
4. Cloud Computing Consideration Policy
5. Business Continuity Management Policy for the Public Service

Other information that can be accessed at the Ministry's Website include:

1. News and Media Releases

2. Speeches made by the Honourable Minister
3. Event Galleries
4. Training Hub
5. Procurement Schedule
6. Tender Notices

Information on Initiatives:

1. The National AI Assessment
2. AI Centres
3. TTWiFi
4. LearnTT
5. Open Data Portal
6. Developers' Hub
7. GoRTT Policy Practitioners
8. Cybersecurity Awareness Month 2025

Careers:

1. Vacancies
2. Public Service Careers Portal
3. EmployTT

Section 7(1) (a) (iv)

Literature available by Subscription:

The Ministry of Public Administration and Artificial Intelligence has no literature available by way of subscription.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from the Ministry of Public Administration and Artificial Intelligence:

General Procedure

In order to have the rights given to applicants by the FOI Act (for example the right to challenge a decision if one's request for information is refused), the request must be made in writing. The Request for Access to Official Documents form, can be accessed at the Ministry's Reception/Lobby areas or it may be downloaded from the website **www.foia.gov.tt**. The relevant information that must be provided to the Ministry includes:

- Name of Applicant (full name preferred)
- Contact information
- Information requested and format to provide the information
- Date of request
- Signature of applicant
- Applications should be addressed to the Designated Officer of the Ministry (see Section 7 (1) (a) (vi)).

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If applicants are not sure how to write a request or uncertain about the details to include, they should communicate with our Designated Officer/s.

The applicant will be contacted **within thirty (30) days** of the receipt of the request by the Ministry (that is, the received stamp date) and the applicant will be notified by the Designated Officer that the request has been received and is being considered. After determining if the request can be made available to the applicant (approval), the applicant is informed and given a time period in which the information will be disclosed. If it is determined that the request cannot be disclosed (refusal) then the applicant is informed of the **refusal** and the rights of the applicant according to Section 38A and 39 of the FOI Act.

Requests not handled under the FOIA

In accordance with Section 12 of the FOI Act, requests under the FOIA that will **not** be processed are as follows:

- a. Documents which contain information which is open to public access, as part of a public register;
- b. Documents which contain information that is available for purchase by the public;
- c. Documents that are available for public inspection in a registry maintained by the Registrar General or other public authority;
- d. Documents which are stored for preservation or safe custody.

Section 7 (1) (a) (vi)**Officers in the Ministry responsible for:**

1. The initial receipt of and action upon notices under Section 10;

**PUBLIC STATEMENT OF THE MINISTRY OF PUBLIC ADMINISTRATION
AND ARTIFICIAL INTELLIGENCE—CONTINUED**

2. Requests for access to documents under Section 13; and 3. Applications for correction of personal information under Section 36. The Designated Officers for the Ministry are: <table border="1"> <tr> <th data-bbox="231 394 514 448">Mrs. Charlene Jeffrey-Rodriguez (Designate)</th> <th data-bbox="522 394 804 448">Ms. Valini Marcial (Alternate)</th> </tr> <tr> <td data-bbox="231 454 514 595"> Research Officer II (Ag.) Ministry of Public Administration Level 5, National Library Building Corner Hart and Abercromby Streets Port-of-Spain Tel: 623-4724 ext. 32007 Email: foimatters@gov.tt </td> <td data-bbox="522 454 804 595"> Digital Transformation Analyst Legal Services Division Level 14, Tower C, Wrightson Road, International Waterfront Complex Tel: 612-4638 Ext. 1454 Email: foimatters@gov.tt </td> </tr> </table>	Mrs. Charlene Jeffrey-Rodriguez (Designate)	Ms. Valini Marcial (Alternate)	Research Officer II (Ag.) Ministry of Public Administration Level 5, National Library Building Corner Hart and Abercromby Streets Port-of-Spain Tel: 623-4724 ext. 32007 Email: foimatters@gov.tt	Digital Transformation Analyst Legal Services Division Level 14, Tower C, Wrightson Road, International Waterfront Complex Tel: 612-4638 Ext. 1454 Email: foimatters@gov.tt	Section 9 (1) (c) A Report or Statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of the MPAAI. - There are no statements to be published under this subsection at this time. Section 9 (1) (d) A Report or a Statement containing the advice or recommendations of a committee established within the MPAAI to submit a report, provide advice or make recommendations to the responsible Minister of MPAAI or to another officer of the MPAAI who is not a member of the committee. - There are no statements to be published under this subsection at this time.
Mrs. Charlene Jeffrey-Rodriguez (Designate)	Ms. Valini Marcial (Alternate)				
Research Officer II (Ag.) Ministry of Public Administration Level 5, National Library Building Corner Hart and Abercromby Streets Port-of-Spain Tel: 623-4724 ext. 32007 Email: foimatters@gov.tt	Digital Transformation Analyst Legal Services Division Level 14, Tower C, Wrightson Road, International Waterfront Complex Tel: 612-4638 Ext. 1454 Email: foimatters@gov.tt				
Section 7 (1) (a) (vii) Advisory Boards, Councils, Committees, and other bodies (Where meetings/minutes are open to the public): At the present time, there are no bodies that fall within the meaning of this Section.	Section 9 (1) (e) A Report (including a report concerning the results of studies, surveys or tests) prepared for the MPAAI by a scientific or technical expert, whether employed within the MPAAI or not, including a report expressing the opinion of such an expert on scientific or technical matters. There are no Reports to be published under this subsection at this time.				
Section 7 (1) (a) (viii) Library/Reading Room Facilities: Any applicant requesting to view information can make general enquiries by calling the Designated Officer/s listed under Section 7 (1) (a) (vi). Arrangements will be made to accommodate the applicant from Mondays to Fridays between the hours of 8:30 a.m. to 3:30 p.m. The Policy of the MPAAI with respect to the provision of copies of documents that are readily available to the public is as follows: - - Provision of documents may be subject to a charge to cover administrative costs. - No smoking, eating or drinking is allowed in the space provided.	Section 9 (1) (f) A Report prepared for the MPAAI by a consultant who was paid for preparing the report. - There are no Reports to be published under this subsection at this time. Section 9 (1) (g) A Report prepared within the MPAAI and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project. - There are no Reports to be published under this subsection at this time.				
Section 8 (1) (a) (i) Documents containing interpretations or particulars of written laws or schemes administered by the MPAAI, not being particulars contained in another written law: At the present time, there are no documents that fall within the meaning of this section.	Section 9 (1) (h) A Report on the performance or efficiency of the MPAAI, or of an office, division or branch of the MPAAI, whether the report is of a general nature or concerns a particular policy, programme or project administered by the MPAAI. There are no Reports to be published under this subsection at this time.				
Section 8 (1) (a) (ii) Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the MPAAI, or similar documents containing rules, policies, guidelines, practices or precedents: Policies are contained in list of Publications at page 4 above.	Section 9 (1) (i) A Report containing final plans or proposals for the re-organisation of the functions of the MPAAI, the establishment of a new policy, programme or project to be administered by the MPAAI, or the alteration of an existing policy, programme or project administered by the MPAAI, whether or not the plans or proposals are subject to approval by an officer of the MPAAI or Cabinet. There are no Reports to be published under this subsection at this time.				
Section 8 (1) (b) In enforcing written laws and schemes administered by the MPAAI where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes: There are no documents to be published under this subsection at this time.	Section 9 (1) (j) A Statement prepared within the MPAAI and containing policy directions for the drafting of legislation. There are no Statements to be published under this subsection at this time.				
Section 9 (1) Section 9 (1) (a) A Report or a Statement containing the advice or recommendations, of a body or entity established within the MPAAI. There are no Statements to be published under this subsection at this time.	Section 9 (1) (k) A Report of a test carried out within the MPAAI on a product for the purpose of purchasing equipment. There are no Reports to be published under this subsection at this time.				
Section 9 (1) (b) A Report or a Statement containing the advice or recommendations, (1) of a body or entity established outside the MPAAI by or under a written law, (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the MPAAI or to the responsible Minister of that public authority. There are no Reports or Statements to be published under this subsection at this time.	Section 9 (1) (l) An environmental impact statement prepared within the MPAAI. - There are no Statements to be published under this subsection at this time. Section 9 (1) (m) A Valuation Report prepared for the MPAAI by a valuator, whether or not the valuator is an officer of the MPAAI: - Valuation Reports on State-owned properties - Valuation Reports on privately owned properties rented by the State.				