



TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

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SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Traffic Control (Experimental Scheme) (Port-of-Spain) Regulations, 2025—(Legal Notice No. 144 of 2025).

Traffic Control (Sangre Grande) Order, 2025—(Legal Notice No. 145 of 2025).

Traffic Control (Green Band Maxi-Taxi) Order, 2025—(Legal Notice No. 146 of 2025).

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NOTICE OF VACANCY FOR THE OFFICE OF PUBLIC RELATIONS/CONFERENCE OFFICER (RANGE 45) MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Public Relations/Conference Officer (Range 45), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Considerable (4 years to 8 years) experience in the field of Public Relations and conference planning; and training as evidenced by a GCE/CXC O'Level Certificate with passes in English Language and Mathematics supplemented by a recognised Certificate in Public Relations or Mass Communication or any equivalent combination of experience and training.

Distinguishing Features of Work:

An employee in this class is responsible for planning and organising public relations programs/conference schedules to maintain sustained media, public and business communications in respect of the Ministry's trade and industry-related policies and activities. Work involves the preparation and dissemination of material for public information, liaising with the media, business organisation, individuals and the public; planning and implementing conference-based activities and schedules and advising on conference planning. Work is performed with a considerable degree of initiative and independence, but instructions on general policy, departmental objectives and procedures are received from an administrative superior who reviews work through discussions and reports for accuracy, appropriateness and timeliness.

Salary:

Range 45: \$8,980.00–\$10,665.00/\$11,312.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

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NOTICE OF VACANCY FOR THE OFFICE OF PUBLIC RELATIONS/CONFERENCE OFFICER (RANGE 45)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 28th March, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS AT THE MINISTRY OF TRADE AND INDUSTRY: 28th March, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of the Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
Acting Permanent Secretary
Ministry of Trade and Industry

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NOTICE OF VACANCY FOR THE OFFICE OF CHIEF TRADE OFFICER (RANGE 63)
MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Chief Trade Officer (Range 63), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Extensive experience (more than 8 years) in Trade and Commerce activities, including considerable supervisory experience (4 years to 8 years) such as may have gained in the next lower class, or extensive experience (more than 8 years) as a Customs and Excise Officer in Trade Classification and International Trade, and training as evidenced by possession of the General Certificate of Education, Ordinary Level, or its equivalent, with passes in five (5) subjects including Mathematics and English Language.

OR

Experience (18 months to 4 years) in Trade and Commerce activities and training as evidenced by possession of a degree from a recognised University in Commerce or Economics majoring in International Trade.

Distinguishing Features of Work:

An employee in this class is responsible for directing all activities of government's Trade and Commerce Division. Work involves planning, organising and supervising all import and export control activities, advising the Permanent Secretary on Trade policy and executing same, interviewing and advising entrepreneurs and members of the public on trade matters, and attending and participating in conferences and meetings on trade matters both locally and abroad. Supervision is exercised over all personnel of the Division, and work is performed with a high degree of initiative and judgment within the limits of policy, rules and regulations. Work is subject to review through discussions and an analysis of reports.

Salary:

Range 63: \$15,468.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

565—Continued

NOTICE OF VACANCY FOR THE OFFICE OF CHIEF TRADE OFFICER (RANGE 63)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 30th April, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS AT THE MINISTRY OF TRADE AND INDUSTRY: 30th April, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
Acting Permanent Secretary
Ministry of Trade and Industry

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NOTICE OF VACANCY FOR THE OFFICE OF DEPUTY CHIEF TRADE OFFICER (RANGE 57)
MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Deputy Chief Trade Officer (Range 57), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Extensive experience (more than 8 years) in trade and commerce activities, including considerable (4 years to 8 years) experience in a supervisory capacity such as may have gained in the next lower classes; and training as evidenced by the General Certificate of Education, Ordinary Level, with passes in five (5) subjects including English Language and Mathematics; or any equivalent combination of experience and training.

Distinguishing Features of Work:

An employee in this class is responsible for assisting the Chief Trade Officer in directing and coordinating all activities relating to the execution of Government's trade and commerce policy. Work involves planning, organising and directing the activities of the Trade and Commerce Division, which is responsible for the development, enforcement and review of Government's import and export policy; the administration of a system of import licences, duty-free and other pioneer concessions to industry and providing advice to entrepreneurs and members of the public on trade matters. The employee exercises a considerable degree of independence in the performance of his duties within the framework of departmental policy, rules and regulations. Work is reviewed by an administrative superior for adherence to policy through reports and discussions.

Salary:

Range 57: \$10,859.00–\$12,622.00/\$13,608.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

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NOTICE OF VACANCY FOR THE OFFICE OF DEPUTY CHIEF TRADE OFFICER (RANGE 57)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 30th April, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS AT THE MINISTRY OF TRADE AND INDUSTRY: 30th April, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
*Acting Permanent Secretary
Ministry of Trade and Industry*

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER III (RANGE 41F)
MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Trade Officer III (Range 41F), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Considerable (4 years to 8 years) experience in trade and commerce activities of the division, including supervisory experience such as may have gained in a lower class; and training as evidenced by the General Certificate of Education, Ordinary Level, with passes in five (5) subjects including Mathematics and English Language; or any equivalent combination of experience and training.

Distinguishing Features of Work:

An employee in this class assists the Chief Trade Officer in planning and directing the import and export control activities of the Trade and Commerce Division. Work also involves advising other officers and members of the public on the more difficult aspects of foreign exchange and import and export control matters, processing applications for import quotas and liaising with other government departments and private organisations involved in the activities of the division. Supervision is exercised over lower level officers and work is performed with a considerable degree of initiative and judgment within the limit of departmental rules, regulation, policies and procedures. Work is reviewed by a superior through discussions and an analysis of reports.

Salary:

Range 41F: \$10,051.00–\$10,264.00/\$10,911.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER III (RANGE 41F)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 30th April, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS IN THE MINISTRY OF TRADE AND INDUSTRY: 30th April, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
Acting Permanent Secretary
Ministry of Trade and Industry

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER II (RANGE 35F)
MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Trade Officer II (Range 35F), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Experience (18 months to 4 years) in trade and commerce activities of the division and training as evidenced by the General Certificate of Education, Ordinary Level, with passes in five (5) subjects including English Language and Mathematics; or any equivalent combination of experience and training.

Distinguishing Features of Work:

An employee in this class supervises the activities of lower level Trade Officers engaged in the processing and issuing of licences, and advises them on difficult matters. Work may also involve supervising the activities of a particular function of the Division such as rice-purchasing and control. Work is performed with a moderate degree of initiative and judgment within the limits of rules, regulations, policies and procedures. Work is reviewed by a superior through discussions and inspections for programme effectiveness and conformance with established policies and procedures.

Salary:

Range 35F: \$9,448.00–\$9,698.00/\$10,298.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER II (RANGE 35F)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 30th April, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS AT THE MINISTRY OF TRADE AND INDUSTRY: 30th April, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
Acting Permanent Secretary
Ministry of Trade and Industry

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER I (RANGE 30)
MINISTRY OF TRADE AND INDUSTRY

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Trade Officer I (Range 30), Ministry of Trade and Industry.

Particulars relating to the office are outlined below:

Minimum Experience and Training Requirements:

Considerable (4 years to 8 years) experience in clerical work, including experience (18 months to 4 years) in trade and commerce activities of the division and training as evidenced by the General Certificate of Education, Ordinary Level, with passes in five (5) subjects including Mathematics and English Language; or any equivalent combination of experience and training.

Distinguishing Features of Work:

An employee in this class processes applications for the grant of important export licenses. Work involves interviewing members of the importing and exporting public concerning import and export matters, checking indents to ensure compliance with import and export control policies and regulations, and issuing of licenses. Work is performed in accordance with specific rules and regulations and is reviewed by a superior through discussions and through checks on licenses issued.

Salary:

Range 30: \$7,230.00–\$9,086.00/\$9,781.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to The Permanent Secretary, Ministry of Trade and Industry. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to The Permanent Secretary, Ministry of Trade and Industry.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Ministry of Trade and Industry on or before but not later than 30th April, 2025 to: Senior Human Resource Officer, The Permanent Secretary, Ministry of Trade and Industry, Human Resource Unit, Level 11, Nicholas Tower, 63–65, Independence Square, Port-of-Spain.

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NOTICE OF VACANCY FOR THE OFFICE OF TRADE OFFICER I (RANGE 30)
MINISTRY OF TRADE AND INDUSTRY—CONTINUED

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:

- at the Ministry of Trade and Industry; and
- on the websites of the Service Commissions Department at www.scd.org.tt and the Ministry of Trade and Industry at www.tradeind.gov.tt

CLOSING DATE FOR RECEIPT OF APPLICATIONS AT THE MINISTRY OF TRADE AND INDUSTRY: 30th April, 2025.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

SHOULD OFFICERS NEGLECT TO ATTACH/PROVIDE COPIES OF THEIR RELEVANT DOCUMENTS, EXPERIENCE AND TRAINING AS OUTLINED IN THE APPLICATION CHECKLIST, THE PERMANENT SECRETARY WILL BE UNABLE TO DETERMINE THEIR ELIGIBILITY FOR THE OFFICE AND THEY WILL BE DEEMED UNSUITABLE.

R. KARIM
Acting Permanent Secretary
Ministry of Trade and Industry

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LOSS OF PAN-AMERICAN LIFE INSURANCE OF
TRINIDAD AND TOBAGO POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

Name	Policy Number
JASON SOOKLAL	3470836
TRACEY SHIVAUGHN JACKSON ...	3418278
AFTAB ALI	3467268
KAMILLE LUTCHMAN	4715699
YVETTE THOMAS	3375927
FAZEEDA QUAN YOUNG	3344589
JASSODRA ASGAR ALI	3519241
SALIMA TULLAH	3443571
MICHAEL AMOROSO	3495706
JEFFREY GRUNY	3317059
MICHAEL CAMPBELL	3480518

PAN-AMERICAN LIFE INSURANCE
OF TRINIDAD AND TOBAGO

91–93, St. Vincent Street
Port-of-Spain.

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PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

Name	Policy Number
RENEE SOLOMON	3408206
AMIAH BHARATH	3515706

HEMA TIWARI	3477085
TRACEY JACKSON-BRISBANE ...	3490317
DOPSON WILLIAMS	3373147
SAHADEO MISRILAL	3522223
MANIRAM RAMPERSAD	3332388
KEION CARLOS BERNARD	3540111
PAMELA CRAIGWELL	3512197
SURESH SEEPERSAD	3365648
ROGER DERYK MOORE	3508855
ETHELBERT ALEXANDER	3441216
JORDAN JOHN	3489675
DION MOLLINEAU	3409930
SAMIYAH HORNE	3521289
DEVAUGHN GIBSON	3431693
HAYDEN BLACK	3443777
NADIA BABOOLAL	3434629
GISELLE SKEETE	6826605
GISELLE SKEETE	3456707
NICHOLETTE JOHNSON	3417333
NICHOLETTE JOHNSON	3563059
ROGER DERYK MOORE	4059363
SIMON CARIMBOCAS	4727224
DANIEL BUJAN	3378482

PAN-AMERICAN LIFE INSURANCE
OF TRINIDAD AND TOBAGO

91–93, St. Vincent Street
Port-of-Spain.