



TRINIDAD AND TOBAGO GAZETTE

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SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part B—

Detention Order—(Legal Notice No. 324 of 2025).

Detention Order—(Legal Notice No. 325 of 2025).

Detention Order—(Legal Notice No. 326 of 2025).

1102

REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE OF TRINIDAD AND TOBAGO

NOTICE TO JURORS

PUBLIC NOTICE is hereby given that one of the Masters of the High Court of Justice will sit in Chambers at the Supreme Court at Port-of-Spain on THURSDAY 25TH SEPTEMBER, 2025 at 8.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at the Session to be held at the Hall of Justice, Port-of-Spain Convocation Hall on Wednesday 1st October, 2025 at 8.00 o'clock in the forenoon.

All such applications should be made in writing and submitted by emailing it to JuryHOJ@ttlawcourts.org or by delivering it to the Criminal Registry, Hall of Justice, Port-of-Spain.

Dated this 21st day of July, 2025.

S. HUGGINS
*Assistant Registrar, Hall of Justice
Port-of-Spain*

1103

PUBLIC NOTICE is hereby given that one of the Masters of the High Court of Justice will sit in Chambers at the Supreme Court at Port-of-Spain on TUESDAY 28TH OCTOBER, 2025 at 8.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at the Session to be held at the Hall of Justice, Port-of-Spain Convocation Hall on Monday 3rd November, 2025 at 8.00 o'clock in the forenoon.

All such applications should be made in writing and submitted by emailing it to JuryHOJ@ttlawcourts.org or by delivering it to the Criminal Registry, Hall of Justice, Port-of-Spain.

Dated this 13th day of August, 2025.

S. HUGGINS
*Assistant Registrar, Hall of Justice
Port-of-Spain*

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REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE OF TRINIDAD AND TOBAGO

NOTICE TO JURORS—CONTINUED

PUBLIC NOTICE is hereby given that one of the Masters of the High Court of Justice will sit in Chambers at the Court Office, No. 271 Naparima-Mayaro Road, Princes Town on THURSDAY 25TH SEPTEMBER, 2025 at 9.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at a Criminal Session of the San Fernando Assizes to be held on Wednesday 1st October, 2025.

All such applications should be made in writing by emailing it to JurySFO@ttlwcourts.org or by bringing same on the date of exemption at the Court Office, Princes Town.

Applications made after that date may not be entertained.

Dated this 25th day of August, 2025.

S. DEONARINESINGH
*Assistant Registrar, Supreme Court
San Fernando*

1105

PUBLIC NOTICE is hereby given that one of the Masters of the High Court of Justice will sit in Chambers at the Supreme Court at Bacolet Street, Scarborough, Tobago on THURSDAY 25TH SEPTEMBER, 2025 at 9.00 o'clock in the forenoon for the purpose of hearing applications by persons for exemption from serving as Jurors at the Supreme Court, Tobago to be held on Wednesday 1st October, 2025.

All such applications should be made in writing by emailing it to JuryTGO@ttlwcourts.org or by delivering it to the Criminal Registry, Bacolet Street, Scarborough, Tobago.

Applications made after that date may not be entertained.

Dated this 25th day of August, 2025.

K. EDMUND
*Assistant Registrar, Supreme Court
San Fernando*

1106

DETERMINATION OF COMPENSATION TO DEPENDANTS OF DECEASED EMPLOYEES

Re-Death of

RONALD MARCHAN, late of No. 16 Mota Trace, Tabaquite
a workman lately employed with Persad's Wholesale & Retail Grocery Limited

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Ordinance, the dependants of the said Ronald Marchan are hereby required to appear before the Commissioner on TUESDAY THE 23RD DAY OF SEPTEMBER, 2025, at 9.00 o'clock in the forenoon virtually at Waterfront Judicial Centre, Tower D, International Waterfront Complex, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claim for funeral expenses of the deceased must be submitted before the 16th day of September, 2025 and the claim must be proven to the Commissioner. Kindly contact Accounts and Investment Unit at 223-1060 ext 2564 or 2339 for further information.

Dated this 14th day of August, 2025.

S. BIRBAL
*Assistant Registrar
Supreme Court of Judicature*

1107

Re-Death of

DEXTER STIELL, late of 6B, Boissiere Lane, Belmont
a workman lately employed with Marine Utility Services Limited

COMPENSATION in the above matter having been deposited with me under section 8 of the Workmen's Compensation Ordinance, the dependants of the said Dexter Stiell are hereby required to appear before the Commissioner on MONDAY THE 29TH DAY OF SEPTEMBER, 2025, at 11.30 a.m. in the forenoon virtually at, Waterfront Judicial Centre, Tower D, International Waterfront Complex, Port-of-Spain, when the Commissioner shall proceed to determine the distribution thereof.

Proof of relationship of dependants to the deceased workman will be required by the Commissioner to be furnished by claimants at the enquiry. Such proof to be in the form of certificates of birth and of marriage as in the circumstances be necessary.

A claim for funeral expenses of the deceased must be submitted before the 22nd day of September, 2025 and the claim must be proven to the Commissioner. Kindly contact Accounts and Investment Unit at 223-1060 ext 2564 or 2339 for further information.

Dated this 14th day of August, 2025.

S. BIRBAL
*Assistant Registrar
Supreme Court of Judicature*

Government of the Republic of Trinidad and Tobago**Updated Public Statement 2025 of the
Environmental Management Authority,
Ministry of Planning, Economic Affairs
and Development in Compliance with
sections 7, 8 and 9 of****The Freedom of Information Act, (the FOIA) Chap. 22:02**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act Chap. 22:02 (“the FOIA”), a Public Authority is required by law to publish the following statements which list the documents and information generally available to the public.

The FOIA gives members of the public:

A legal right for each person to access information held by the Environmental Management Authority

A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading

A legal right to obtain reasons for adverse decisions made regarding an applicant’s request for information under the FOIA

A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA

Section 7 Statements

Section 7 (1) (a) (i)**Function and Structure of the Environmental Management Authority****Mission Statement:**

The Environmental Management Authority (EMA) is committed to sustainably manage the natural resources and environment by providing a transparent framework to facilitate policy and decision making in development. This will be undertaken within an approved regulatory system, utilising intensive public education and a collaborative cross-sectoral approach.

The EMA is a body corporate established on June 05th 1995 by the Environmental Management Act No. 3 of 1995. The Act was later repealed and re-enacted by the Environmental Management Act No. 3 of 2000 which is designated as Chapter 35:05.

The EMA is governed by a Board consisting of a Chairman and nine (9) Directors, all appointed by the President of the Republic of Trinidad and Tobago. The Managing Director (MD) is appointed by the Board of Directors and is also an *ex-officio* Board member. The Chairman of the Board reports to the Minister with responsibility for the Environment.

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

The EMA comprises of a staff of one hundred and forty-two (142) persons and ten (10) Environmental Police Officers headed by the MD. The EMA is divided into the following operational departments:

- Managing Director's Office
- Corporate Secretariat
- Corporate Communications Unit
- Human Resources
- Quality and HSSE
- Environmental Analysis and Co-ordination
- Environmental Monitoring and Compliance
- Finance, Facilities and Accounting
- Legal Services
- Permitting
- Project Management

MANAGING DIRECTOR'S (MD's) OFFICE

The MD's Office comprises the following units:

- Corporate Secretariat
- Internal Audit
- Procurement Unit
- Corporate Communications Unit
- Project Management Unit

The core functions of this office are as follows:

- Oversee the implementation of the policies and priorities of the Board of Directors and work programmes of the EMA
- Report to the Board of Directors and Trustees of the Environmental Trust Fund
- Manage and guide the work of the EMA
- Co-ordinate mechanisms for environmental management in Trinidad and Tobago
- Co-ordinate with other governmental entities and regional and international organizations
- Ensure the preparation and completion of the Annual Report
- Ensure compliance with the Environmental Management Act, Chap 35:05 and its subsidiary legislation
- Restore and remediate environmentally degraded sites
- Implement a non-point source pollution program
- Perform independent audits on all operational functions to ensure compliance with approved and published policies and procedures
- Perform risk-based audits to deliver quality advice on balancing risk and control and cost and to identify business improvements that are better, simpler and more cost effective without compromising the desired balance between risk and control
- Enhance the image of the EMA
- Produce ongoing media programmes and special media campaigns
- Host special events including annual awards and other ceremonies
- Manage all projects
- Effectively manage the procurement of goods, works and services and disposal of assets in a manner that adheres to the Public Procurement and Disposal of Public Property Act, 2015 (as amended) and the EMA's Procurement Policies to achieve accountability, integrity, transparency and value for money

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

HUMAN RESOURCES

The Human Resources (HR) Department is committed to fostering a high-performance, compliant driven workforce. Guided by national regulations and HR best practices, the HR team is committed to activities that ensure that the EMA's strategic objectives are supported through robust workforce planning, employee engagement, compliance and continuous developmental initiatives. The department's integrated approach spans the full employee lifecycle, from recruitment to retirement, with a strong emphasis on policy development and enforcement, operational excellence and employee wellness.

The core functions of the HR Department are as follows:

- Maintain and update the EMA's organisational structure and nomenclature
- Oversee manpower planning, succession planning and career development
- Manage and review the Annual Departmental work plan and quarterly achievement
- Execute a competency-based recruitment process to fill vacancies to support the EMA's strategic objectives and operations
- Manage pre-employment documentation and orientation processes
- Coordinate first-day, first-week and ongoing onboarding evaluations
- Facilitate training for newly hired or transferred employees
- Administer salary structures, deductions, allowances, and overtime
- Manage employee benefits: Health, Death, Retirement, EAP and Bereavement
- Process pay-related matters and maintain compliance with pay-day procedures
- Administer all types of leave (vacation, sick, study, maternity/paternity, bereavement, etc.)
- Manage emergency, jury duty, cultural/national service, and leave without pay
- Monitor leave rosters, deferments, illness during vacation, and return-to-work procedures
- Oversee the full performance management cycle: planning, review, appraisal and improvement
- Maintain systems for coaching, appraisals, ratings and performance appeals
- Implement performance improvement plans
- Coordinate internal and external training programs
- Manage the Industrial Relations issues with the recognised majority union
- Promote confidentiality, ethics and conflict of interest policies
- Address grievances, conduct disciplinary investigations and manage disciplinary procedures
- Develop and enforce HR-related policies
- Manage separation processes: resignation, retirement, retrenchment and abandonment
- Coordinate exit interviews, property returns, and handovers
- Manage the Carbon Footprint data and reporting
- Employee leave management
- Manage the group medical plan

QUALITY AND HSSE

The Quality and HSSE Department comprises the following Units:

- Quality/ISO Unit
- Health Safety Security and Environment Unit

Quality/ISO:

The core responsibility of the Quality/ISO Unit is to ensure the maintenance of ISO 9001:2015 certification and continuous improvement of the EMA's Quality Management System (QMS).

The functions of the Unit are as follows:

- Maintain and update the EMA's ISO 9001-certified QMS, by ensuring all processes are aligned with ISO requirements, coordinate internal and external audits, lead efforts for ISO re-certification and surveillance audits

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UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

- Identify opportunities for continuous improvement across departments, monitor compliance, support departments in developing, reviewing, and revising their procedures and conduct root cause analysis and implement corrective actions based on audit findings and feedback
- Manage the centralized document control and inventory that ensures version control and timely distribution of approved documents and archive obsolete documents appropriately
- Develop and execute the annual internal audit schedule, train and mentor internal auditors, report on audit findings and ensure follow-up on non-conformities
- Assist departments in identifying, assessing, and mitigating risks within their operations, maintain a QMS risk register, integrate risk-based thinking into quality objectives
- Conduct ISO and QMS training for staff, promote a quality culture across the organization, develop materials and sessions to reinforce staff responsibilities under the QMS
- Track and report on quality objectives and QMS key performance indicators, present quality performance data to executive management, use data to support decision-making and drive improvement initiatives
- Coordinate customer and stakeholder satisfaction surveys, analyse feedback and support improvement initiatives based on findings
- Liaise with other departments to embed quality principles in all operations, support operational excellence initiatives, especially in environmental monitoring, permitting, and enforcement

The Quality /ISO Unit also plays a critical role in ensuring that the EMA maintains a high standard of performance, particularly in alignment with international quality management standards such as ISO 9001.

Health, Safety, Security and Environment (HSSE):

The HSSE Unit at the EMA is dedicated to ensuring a safe, healthy, and environmentally responsible workplace while supporting the EMA's mission to sustainably manage Trinidad and Tobago's natural resources and environment. This Unit administers the EMA's health, safety, and environmental management system in compliance with national legislation, including the Occupational Safety and Health Act Chapter 88:08 (OSH), Environmental Management Act Chapter 35:05, and related subsidiary legislation.

The functions of the Unit are as follows:

- Maintain policies and procedures to ensure compliance with OSH Act, Environmental Management Act Chapter 35:05 and other relevant laws
- Conduct risk assessments, investigate incidents, and oversee contractor safety
- Deliver HSSE training and promote ongoing safety and wellness awareness
- Develop and test emergency response plans
- Support employee health and wellness initiatives
- Manage the Environmental Management System and promote sustainable practices
- Perform regular workplace safety inspections and audits
- Work with all departments to provide HSSE advice, support, and joint risk assessments

The HSSE Unit plays a critical role in embedding a culture of safety, environmental responsibility, and continuous improvement within the EMA, aligning with the EMA's commitment to protecting the environment and ensuring the health and safety of its employees and stakeholders.

PERMITTING:

The Permitting Department administers and oversees the work of multiple environmental units which will implement current and future environmental legislation, including but not limited to, the Air Pollution Rules, 2014, Certificate of Environmental Clearance Rules, 2001, Noise Pollution Control Rules, 2001 (as amended), Waste Management Rules, 2021 and the Water Pollution Rules, 2019.

1108—Continued

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

The Permitting Department comprises the following units:

- Certificate of Environmental Clearance
- Air
- Noise
- Waste
- Water

The core functions of this Department are as follows:

Implement the technical aspects of the Subsidiary Legislation of the Environmental Management Act Chapter 35:05:

- Certificate of Environmental Clearance Rules, 2001
 - Environmentally Sensitive Areas Rules, 2001
 - Environmentally Sensitive Species Rules, 2001
 - Noise Pollution Control Rules, 2001, (as amended)
 - Air Pollution Rules, 2014
 - Water Pollution Rules, 2019
 - Waste Management Rules, 2021
- Manage the Ambient Air Quality Monitoring network
 - Execute duties as Competent Authority under the Basel Convention
 - Execute duties under Trinidad and Tobago's National Climate Mitigation Monitoring, Reporting and Verification (MRV) System
 - Manage the environmental regulatory and non-regulatory technical programmes of the EMA

LEGAL SERVICES:

Legal Services is dedicated to the management and advancement of an effective environmental regulatory regime. Its core responsibility is to ensure compliance with and enforcement of the relevant environmental laws, rules and regulations in order to safeguard the environment.

The core functions of Legal Services are as follows:

- Draft, develop and amend subsidiary legislation under the Environmental Management Act, Chapter 35:05
- Enforce the provisions of the Environmental Management Act, Chapter 35:05 and its subsidiary legislation
- Litigation / representation of the EMA at the Environmental Commission, High Court, the Court of Appeal, and other Courts of competent jurisdiction
- Provide timely and sound legal advice and opinion on the applicability of environmental law to issues affecting the EMA, other governmental entities and the general public
- Review of internal policies to ensure that the EMA's activities and operations are consistent with its legislative mandate, the national environmental policy, other national policies and programmes and international environmental law and best practices
- Resolution of matters using non-litigious methods, e.g., Alternative Dispute Resolution Methods/Mediation
- Draft, review, negotiate and provide advice on the implementation of all legal documents, agreements, contracts, memoranda of understanding and other formal arrangement for operational activities of the EMA with other governmental and non-governmental entities
- Work in conjunction with the Permitting Department of the EMA for the granting of Certificates of Environmental Clearance, Noise Variations, and other permits, as required by the Environmental Management Act Chapter 35:05 and its subsidiary legislation
- Review and Process Freedom of Information requests and Claims for Confidentiality

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

ENVIRONMENTAL MONITORING AND COMPLIANCE:

The Environmental Monitoring and Compliance department comprises of the following units:

- Emergency Response and Investigations
- Permit Monitoring and Complaints
- Environmental Police
- Tobago Office

The core functions of the Environmental Monitoring and Compliance Department are as follows:

- Ensure compliance with the Environmental Management Act, Chap 35:05 and its subsidiary legislation and adherence to the conditions and requirements of issued Certificates of Environmental Clearance (CECs), Noise Variations and permits
- Enforce environmental regulations to ensure environmental complaints and breaches of environmental requirements are treated in accordance with the Environmental Management Act, Chap 35:05
- Investigate and resolve complaints and non-compliance of Permits and CECs issued
- Respond to, and investigate environmental emergencies, and co-ordinate with other stakeholders in the handling of these emergencies

Permit Monitoring and Complaints; Emergency Response and Investigations:

The core functions of the Permit Monitoring and Complaints; Emergency Response and Investigations Units are as follows:

- Protect human health and the natural environment through the timely investigation and enforcement of the provisions of the Environmental Management Act Chapter 35:05 and its subsidiary legislation
- Ensure compliance with the conditions of permits and CECs, and the promotion of environmental stewardship
- Develop appropriate policies, procedures and systems to facilitate the work of the EMA
- Protect human health and the natural environment from the effects of noise and maintenance of the fundamental rights of the individual to the enjoyment of property whilst still allowing reasonable social, cultural and economic activity
- Protect communities and ecosystems from the consequences of emergencies and incidents, such as, chemical spills, the unsafe handling and disposal of solid and hazardous wastes, and the indiscriminate conduct of high impact activities

Environmental Police Unit:

Formed in 1999, the Environmental Police Unit is comprised of Special Reserve Police officers from the Trinidad and Tobago Police Service. The current complement of officers is ten (10). The core functions of the Environmental Police Unit are to:

- Act as appointed Environmental Inspectors under the Environmental Management Act Chapter 35:05
- Serve documents
- Enforce the Noise Pollution Control Rules, 2001 (as amended) [NPCR] for events
- Monitor the conditions of Noise Variations
- Police Environmentally Sensitive Areas
- Monitor the protection of Environmental Sensitive Species designated under the Environmental Management Act Chapter 35:05 and the Environmentally Species Rules, 2001
- Assist the EMA in enforcing the provisions of the Environmental Management Act, Chapter 35:05 and its subsidiary legislation
- Respond to environmental complaints
- Patrol highways
- Generally enforce the laws of Trinidad and Tobago

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

FINANCE, FACILITIES AND ACCOUNTING:

The Finance, Facilities and Accounting Department manages the support functions of the EMA. The Department provides oversight and direction to the various disciplines within the units. The incumbent must provide overall management and coordination of the activities of professional and other support staff engaged in financial and accounting services in the EMA and the management and maintenance of all facilities of the EMA.

The Department comprises the following Units:

- Financial Accounting
- Facilities
- General Administration

The core functions of this department are as follows:

Finance:

- Make available, timely, accurate and complete information on the financial performance and status of the EMA for sound decision-making
- Ensure the implementation of good governance principles and accountability
- Maintain records of transactions and provide information on costs to be used in budget development
- Direct and coordinate the preparation and submission of budgets, financial statements and reports, and formulating and implementing financial, accounting and auditing systems, processes and procedures; and
- Ensure proper systems for the security of all facilities and occupants are in place; also develop relevant policies, guidelines and procedures

Facilities:

- Direct and coordinate staff, performing facilities management work; development and implementing a preventative maintenance programme, facilities management policies, procedures and guidelines
- Advise on facilities management matters; making recommendations for implementing facilities upgrades and construction; developing budget proposals and preparing tender documents
- Make recommendations regarding building structures, alterations, additions to equipment, fixtures and other such charges as required to maintain optimal décor and functions of the facility
- Ensure that the company's vehicles are in good working condition

General Administration:

- Ensure that transportation of staff on field trips, meeting and provision of related assistance is carried out on time and in a professional manner
- Ensure contracts are monitored for services, e.g., janitorial, telephones, sanitation, security, vehicle maintenance, etc.
- Ensure that support services are provided on a timely basis, hospitality, driver/messenger, reception, conference/meeting and contractual services

ENVIRONMENTAL ANALYSIS AND COORDINATION:

The Environmental Analysis and Coordination department (EAC) was established with the primary objective for more effective management and coordination of activities in the areas of: Research, Analysis and Planning, Knowledge Management and Public Education and Outreach using the 3Ps (People, Public & Private) Partnerships.

The following units comprise the EAC:

- Information Technology
- Planning and Research
- Knowledge Management
- People, Public and Private (3P) Network
- Information Centre

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

➤ Office of the Senior Economist

Some of the responsibilities of the EAC include:

- Promote environmental awareness and education in all sectors of Trinidad and Tobago via utilisation of traditional and non-traditional media forms
- Develop appropriate and effective public engagement programmes to encourage positive environmental behaviours
- Develop and implement sustainable school, youth and community programmes to foster environmental leadership
- Conduct lectures and workshops and mount displays on environmental themes for the benefit of the public
- Participate in national, regional and international events as required
- Spearhead the production and dissemination of education materials
- Facilitate public access to information materials
- Prepare the EMA's Annual Report which includes a component on the State of the Environment
- Act as an extension service to assist the EMA and stakeholders in designing, implementing, and replicating successful research, conservation, ecotourism and development activities
- Develop and review research programmes, grant and project proposal applications and manage internal and external reviews with technical experts and advisory committees
- Lead the monitoring and evaluation of individual programmes and departments using standard tools, site visits, and meetings with stakeholders
- Actively engage stakeholders to catalyse environmental issues, conservation, and development impacts
- Review and revise the fee structure for services and permits issued by the EMA
- Establish a suite of baseline indicators for monitoring that is aligned with the National Environmental Policy, Vision 2030, United Nations Sustainable Development Goals
- Empower government organisations and other stakeholders to collect accurate and reliable data on environmental indicators and report same to the EMA
- Establish a centralised data and information management system for the EMA that serves as a clearing house for all forms of environmental information
- Develop through inter-agency collaboration, a framework for research opportunities in areas identified as a priority for progressing the NEP and attendant Action Plan
- Encourage, by way of funding mechanisms, government, private and non-governmental entities to engage in projects that incorporate 'citizen science' and public participatory methods of gathering data
- Establish a knowledge management platform to maintain and disseminate updates on research activities between government, private and non-governmental entities to minimise duplication of effort
- Revise existing, or, develop new, legislation or regulations, as appropriate, to ensure entities responsible for man-made environmental disasters bear the cost of compensation for loss and damages, as well as the cost of any restoration or remediation works
- Review and revise penalty assessments that values impact to ecosystem services
- Explore market-based mechanisms that give effect to Trinidad and Tobago's commitments under MEAs related to climate change
- Empower and enhance the capacity of other regulators and government agencies to undertake programmes and projects geared towards compliance with the NEP and environmental legislation
- Support projects and programmes led by private sector and non-governmental organisations that are geared towards environmental education, sustainable development and compliance with environmental legislation
- Strengthen the Environmental Officers [EO] Programme to maintain intra-governmental co-ordination, communication and institutional linkages for the development, integration and effective implementation of the various policies, laws, regulations, rules, guidelines, programmes and other activities designed to protect and conserve the environment

Effect of Functions on Members of the Public:

The Environmental Management Act, Chap. 35:05 mandates the EMA to:-

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

- Implement government policies
- Undertake programmes for the effective management and wise use of the environment
- Co-ordinate environmental management functions performed by persons in Trinidad and Tobago
- Promote education and awareness
- Develop and establish national environmental standards and criteria
- Undertake monitoring and inspection activities
- Prevent and control pollution
- Promote conservation
- Establish and co-ordinate local, regional and international institutional linkages
- Facilitate co-operation among persons as well as manage the environment in a manner which fosters public participation and promotes consensus

The work of the EMA, therefore, impacts every sector and citizen of the country. The EMA solicits feedback from citizens through requests for public comments, public consultations, committees and advisory bodies. Each citizen has an opportunity to be involved in the formulation of policy, standards and other criteria affecting the environment through attendance at public consultations, and responses to requests for public comments on various draft legislation, policies and development projects. Citizens may also lodge complaints or report violations.

Section 7 Statements

Section 7 (1) (a) (ii)

Categories of Documents in the possession of the EMA

1. Administrative records
2. Files dealing with administrative support and general administrative documents for the operations of the EMA
3. Personnel files, which detail all staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirements, leave, vacation, etc.
4. Files dealing with the accounting and financial management function of the EMA
5. Financial Records (cheques, vouchers, receipts, journals, etc.)
6. Files dealing with matters relating to the procurement of supplies, services and equipment
7. Cabinet documents
8. Maps / charts/ photographs / compact discs/digital video, discs / diskettes /abstracts/ tapes/catalogues
9. News Releases as well as speeches originating from the EMA
10. Policy and procedure documents
11. Internal and external correspondence files
12. Customer / Supplier files
13. Documents relating to the strategic review of the EMA, information technology strategy and training plans
14. Legislation and legal instruments
15. Legal opinions and related matters
16. Files dealing with training – local and foreign, as well as technical co-operation
17. Minutes/Agenda of meetings
18. Files dealing with Circulars, memoranda, notices, bulletins, etc.
19. Reports: statistical, annual/monthly/quarterly, audit, consultants'/technical, terms of reference, corporate, valuation, state of the environment, Biennial Transparency Report, National Greenhouse Gas Inventory, etc.
20. Environmental impact assessments
21. Briefing papers
22. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings
23. Files dealing with official functions, conferences and events hosted and attended by the EMA
24. Periodicals and publications
25. Complaint files
26. Public guidelines (Air applications, CEC applications, Noise Variation applications, Water Pollution, Waste Generation and Waste Handling Permit applications)
27. National Registers (Air, Certificates of Environmental Clearance, Noise Variation, Waste and Water)

11108—Continued

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

28. Evaluation documents for public education programmes

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

The public may inspect the following material between the hours of 8.00 a.m. and 4.30 p.m. on working days at:-

The Information Centre
Environmental Management Authority
8 Elizabeth Street
St. Clair
Port-of-Spain
Trinidad & Tobago
Telephone: (868) 226-4362 / 226-4EMA
Fax: (868) 226-1227
E-mail: information@ema.co.tt
Website: www.ema.co.tt

Video Tapes:-

- A Community in Danger: “Lead Pollution at Demerara Road”
- Water Pollution – Threatening our Quality of Life
- The Certificate of Environmental Clearance Process
- It’s All About Us – A Look at Climate Change in Trinidad and Tobago
- Mother Nature (Forest Fires and Flooding)
- Secondary schools’ Eco-Song and Envirologue Competitions
- Primary Schools’ “Hands On” Competitions
- Radio Programmes (Advertising Campaigns and Jingles)

Compact Discs and Audio Tapes:-

- EMA Radio Programmes
- Addresses and speeches by the Honourable Ministers of the Environment
- Radio programmes (Advertising campaigns and Jingles)
- Presentations from the EMA’s Environmental Conferences (2005, 2006, 2007, 2009)

Webinars:-

- Knowledge Series 2020
- Knowledge Series 2021

Reports:-

- Oil spills
- Water quality
- Environmental literacy surveys
- Annual Reports
- Ambient Air Quality Monitoring

Guidelines:-

- Source Emitter Registration Form A (Sample)
- A Guide to Source Emitter Registration under the Air Pollution Rules, 2014
- Instructional Booklet for Form A – Source Emitter Registration
- Application to Transfer Registration Certificate Form E
- Air Pollution Permit Application Form (Form H)
- Instructional Booklet for Form H Permit Application Form
- Ambient Air Quality Monitoring and Stack Emissions Testing Guide
- Air Quality Index FAQs
- Air Pollution Rules, 2014 FAQs

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UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
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- A Guide to the Application for a Certificate of Environmental Clearance
- Guidelines to Preparing a Claim for Confidentiality for a CEC Application
- CEC Process Flowchart
- E.I.A. FAQs: A Guide the Environmental Impact Assessment (EIA) Process
- A Guide to the Noise Pollution Control Rules, 2001
- Instructional Guide for Completing the Events Noise Variation Application Process
- Application for Renewal of a Variation
- Noise Variation Application Process
- Noise Variation Application Checklist
- Noise Variation Application FAQs
- Noise FAQ Booklet: Your Guide to understanding the Noise Pollution Control Rules
- Deadline dates for submission of VR applications for 2025
- Instructional Booklet for Form A1 – Application For Water Pollution Permit
- Form A1 Sample Form
- Instructional Booklet for Form A2 – Application For Water Pollution Permit
- Form A2 Sample Form
- Instructional Booklet for Form A3 – Application For Water Pollution Permit
- Form A3 Sample Form
- Instructional Booklet for Form J – Discharge Monitoring Data Report
- Form J – Discharge Monitoring Data Report
- Public Guide to Permitting - Water Pollution Rules 2019
- Public Guide to Permit Annual Discharge Fee Calculation
- Water Pollution Rules 2019 FAQ
- Waste Generation Permit Application Form (Form A)
- Waste Generation Permit Sample Application Form (Form A)
- Waste Generation Permit Application Guide
- Waste Management Fees Calculation
- Waste Handling Permit Application Form
- Waste Handling Permit Application Guide
- Waste Handling Permit Sample Form
- Public Guide Waste Management Rules, 2021 (WMR, 2021) and the Waste Management (Fees) Regulations, 2021 (WMFR, 2021) FAQ
- Public Guide for Transboundary Movement of Hazardous Waste
- Revised notification and movement documents for the control of transboundary movement of hazardous wastes and instructions for completing these documents
- Guidelines for Proper Management of Electronic Waste
- Waste Oil FAQ
- Waste Batteries FAQ
- Lighting Waste FAQ

Publications:-

- EMA News
- Annual Reports
- National Biodiversity Strategy Action Plan
- National Environmental Policy
- National Environmental Action Plan
- Initial National Communication of the Republic of Trinidad and Tobago under the United Nations Framework Convention on Climate Change
- Green Business
- Matura National Park: An Environmentally Sensitive Area
- Forests and You: Activity Booklet
- Importance of Wetlands: Activity Booklet
- Litter: Activity Booklet
- Wetlands: A Teachers' Module
- Mystic Mora
- National environmental literacy / awareness survey: knowledge, attitudes, practices

UPDATED PUBLIC STATEMENT 2025 OF THE ENVIRONMENTAL MANAGEMENT AUTHORITY
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National Registers:-

- Air - Register of Emitter Facilities
- Certificates of Environmental Clearance – National Register
- Noise Variation Register
- Water Polluters Register
- Waste Permit Register

Section 7 (1) (a) (iv)

Literature available by subscription

At this time, the EMA does not have a subscription process in place.

Section 7 (1) (a) (v)

Procedure to be followed when accessing a document from the EMA

How to Request Information:

▪ **General Procedure:-**

The applicant must complete the appropriate form (***Request for Access to Official Documents***) available in our Information Centre or at the Help Desk.

▪ **Addressing Requests:-**

To facilitate prompt handling of your request, please address it to the Designated Officer or the Alternate Designated Officer of the EMA.

▪ **Details in the Request:-**

Applicants should provide details that will allow for ready identification and location of the records that are being requested. If insufficient information is provided, clarification will be sought from the applicant. If you are not sure how to write your request or what details to include communicate with our Designated Officer.

Requests not handled under the FOIA:-

- A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public, either from this public authority or from another public authority, for example brochures, pamphlets, reports etc.

Responding to your Request

Retrieving Documents: -

The EMA is required to furnish copies of documents only when they are in our possession, or we can retrieve them from storage. Information stored in another storage centre, e.g. the National Archives can and will be retrieved to process your request.

Furnishing Documents:-

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

Please note that we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new programme that a computer will print documents in the format you prefer.
- (b) Perform research for you.

• **Time Limits:-**

The EMA will determine whether to grant your request for access to information as soon as practicable but

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no later than 30 days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, the applicant will be permitted to inspect the documents and/or be provided with copies.

- **Fees and Refunds**

The Freedom of Information (Fees and Charges) Regulations prescribe the fees related to the search, retrieval and provision of documents. You are entitled to receive the document/s within seven days of payment of the relevant fee. If we fail to provide the information within the seven-day period, you are entitled to a refund of the fees paid in addition to free access to the document/s requested.

Section 7 (1) (a) (vi)**Officers in the EMA responsible for:**

(1) The initial receipt of an action upon notices under section 10

(2) Requests for access to documents under section 13

(3) Applications for correction of personal information under section 36 of the FOIA

The Designated Officer is:

Ms. Tracey Mohammed, Librarian
Environmental Management Authority
8 Elizabeth Street, St. Clair, Port of Spain
Telephone number: (868) 226-4362
Fax: (868) 226-1227
E-mail address: tmohammed@ema.co.tt

The Alternate Officer is:

Ms. Andrea Rauceo, Legal Officer I
Environmental Management Authority
8 Elizabeth Street, St. Clair, Port of Spain
Telephone number: (868) 226-4362
Fax: (868) 226-1227
E-mail address: arauceo@ema.co.tt

Section 7 (1) (a) (vii)**Advisory Boards, Councils, Committees, and other bodies (Where meetings/minutes are open to the public)**

At present, there are no bodies that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)**Information Centre/Library/Reading Room Facilities**

Certain information may be readily accessed in our library or through our:

Website: www.ema.co.tt

Twitter: @emaauthority : <https://twitter.com/emaauthority>

Facebook: @EMAAuthority : <https://www.facebook.com/emaauthority>

Instagram: @emaauthority : <https://www.instagram.com/emaauthority/>

LinkedIN: @Environmental Management Authority
: <https://www.linkedin.com/in/environmental-management-authority-a9549144/>

YouTube: @emaauthority
: <https://www.youtube.com/channel/UCNijSNnsG3RHDWVC8-LIC8g>

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You may make general enquiries to our Librarian at 226-4362.

The Information Centre / Library/Reading Room in the EMA is located on the 1st Floor, 8, Elizabeth Street, St. Clair, Port of Spain.

The Information Centre / Library / Reading Room is open to the public from Mondays to Fridays between the hours of 8.00 a.m. and 4.30 p.m.

Policy of the Environmental Management Authority for the provision of copies of documents that are readily available to the public:

Charge for Photocopies is fifty cents (50¢) (one side) and eighty cents (80¢) (both sides) of the page.

Provision of documents may be subject to a charge to cover administrative costs. An Index of prices is available in the Information Centre.

No smoking, eating or drinking is allowed in the Information Centre / Reading Room/ Library.

Section 8 Statements

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the EMA, not being particulars contained in another written law.

- Environmental Management Act, Chap. 35 :05
- Air Pollution Rules, 2014
- Air Pollution (Fees) Regulations, 2014
- Certificate of Environmental Clearance Rules, Legal Notice No. 104/2001
- Certificate of Environmental Clearance Rules (Designated Activities) Order, Legal Notice No. 103/2001
- Certificate of Environmental Clearance Rules (Designated Activities) (Amendment) Order, 2007, Legal Notice No. 164/2007
- Certificate of Environmental Clearance Rules (Designated Activities) (Amendment) Order, 2008. Legal Notice No. 186/2008
- Certificate of Environmental Clearance Rules, (Fees) Regulations, Legal Notice No. 91/2001
- Environmentally Sensitive Areas Rules, 2001. Legal Notice No. 37/2001
- Environmentally Sensitive Areas (Matura), 2004. Legal Notice No. 323/2004
- Environmentally Sensitive Areas (Nariva Swamp), 2006. Legal Notice No. 334/2006
- Environmentally Sensitive Areas (Aripo Savannas), 2007. Legal Notice No. 152/2007
- Environmentally Sensitive Species Rules, 2001. Legal Notice No. 63/2001
- Environmentally Sensitive Species (Pawi), 2005. Legal Notice No. 124/2005
- Environmentally Sensitive Species (White-tailed Sabrewing), 2005. Legal Notice No. 125/2005
- Environmentally Sensitive Species (Manatee), 2005. Legal Notice No. 98/2005
- Environmentally Sensitive Species (Ocelot), 2013. Legal Notice No. 31/2013
- Environmentally Sensitive Species (Golden Tree Frog), 2013. Legal Notice No. 32/2013
- Environmentally Sensitive Species (Leatherback Turtle), 2014. Legal Notice No. 88/2014
- Environmentally Sensitive Species (Loggerhead Turtle), 2014. Legal Notice No. 89/2014
- Environmentally Sensitive Species (Green Turtle), 2014. Legal Notice No. 90/2014
- Environmentally Sensitive Species (Hawksbill), 2014. Legal Notice No. 91/2014
- Environmentally Sensitive Species (Olive Ridley), 2014. Legal Notice No. 92/2014
- The Environmentally Sensitive Species (Scarlet Ibis) 2018. Legal Notice No. 143/2018
- Environmentally Sensitive Species (Trinidad Howler Monkey), 2022. Legal Notice 179/2022
- Environmentally Sensitive Species (Trinidad White-Fronted Capuchin), 2022. Legal Notice 180/2022
- Noise Pollution Control Rules, 2001. Legal Notice No. 60/2001
- Noise Pollution Control (Fees) Regulations, 2001. Legal Notice No. 51/2001
- Noise Pollution Control (Amendment) Rules, 2022. Legal Notice No. 18/2022

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- Water Pollution Rules, 2019. Legal Notice No. 312/2019
- Water Pollution (Fees) Regulations, 2019. Legal Notice No. 311/2019
- Notice of Final Action for Water Pollution Rules, 2019
- Waste Management Rules, 2021. Legal Notice 184/2021
- Waste Management (Fees) Regulations, 2021. Legal Notice 185/2021

All documents listed above are available at the Information Centre and on the Environmental Management Authority's website, at www.ema.co.tt

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the EMA, or similar documents containing rules, policies, guidelines, practices or precedents.

- Human Resource Policy and Procedures Manual, 2014
- Policy for the Retention of External Legal Counsel, 2016
- Policy re: the Payment of Allowances for Overseas Travel, 2017
- Employee Performance Management Handbook, 2018
- Media and Social Media Policy, 2019
- EMA's 9001:2015 Quality Policy, 2019
- Anti-Fraud Policy and Procedures, 2019
- Investment Policy and Procedures, 2019
- Accounting and Finance Policy and Standard Operating Procedures Manual, 2019
- Internal Audit Manual, 2020
- Workplace Harassment Policy, 2020
- Conflict of Interest Policy, 2020
- Procedural Rules for the Board of Directors of the EMA, 2021
- VTM/Credit Card Policy and Procedure, 2021
- Employee Benefits Policy 2021
- Onboarding Policy, 2024
- Guideline – Payment Plan for Annual Permit Fees, 2021
- Public Sector Investment Programme (PSIP) – Guidelines & Process Flow –2021
- Recruitment and Selection Policy –2022
- Remote Work Policy and Guidelines 2022
- Whistleblower Policy and Procedure, 2022
- Gender Policy and Action Plan 2022
- Strategic Plan Development & Annual Objective Setting & Workplan Manual –2022
- Environmental, Social, Health and Safety Management Policy Statement, 2022
- Delegated Authorities for Human Resource Management, 2022
- Delegation of Financial Authority, 2021
- Employee Leave Policy, 2022
- Code of Conduct Policy – 2022
- Anti-Money Laundering/Countering the Financing of Terrorism/Countering Proliferation Finance and Know Your Counterparty Policy (AML-KYC), 2022
- Vehicle Usage Policy and Procedures, 2022
- Project Management Manual 2022
- Guidelines for the Administration of First Aid (to Staff & Visitors) and the Maintenance of Kits, 2022
- Procedure: Emergency Response Plan (ERP) for EMA Locations, 2022
- Information Technology Policy, 2023
- Infectious Diseases Protocol: Guide for Employees Denied Entry into EMA Offices, 2023
- Infectious Diseases Protocol: Body Temperature Screening for Staff, Visitors & Contractors at All EMA Office Locations, 2023
- Infectious Diseases Protocol: Isolation of Employees Whilst at Work, 2023
- Infectious Diseases Protocol: Employee Guidelines for the Prevention of the Spread of Infectious Diseases, 2023

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MINISTRY OF PLANNING, ECONOMIC AFFAIRS AND DEVELOPMENT —CONTINUED

- Infectious Diseases Guide for the Safe Return to Work for the EMA, 2023
- PPE Care Guidelines, 2023
- Procurement, Disposal and Retention Policy 2023
- Handbook for Procurement Retention and Disposal of Public Property 2023
- Prescribed Matters Policy Made Under the NPCR 2001 (as amended), 2023
- Procedure: Control of Non-conforming Outputs –2023
- Procedure: Management Review 2023
- Procedure: Control of Documented Information – 2024
- Procedure: Change Management – 2024
- HSE Management System Manual, 2024
- HSE Policy Statement
- Quality Policy Statement, 2019
- Policy for 'Form A' Amendment Made Under the CEC Rules 2021 (as amended), 2024
- Procedure: Corrective Action and Preventive Action 2024
- Quality Management Systems Manual 2025
- Complaints Manual for Hotline, 2021
- Refusal to Work Procedures, 2024
- Work Instruction for the Drafting of the Policy Paper (Towards the Making of Rules & Amendments), 2023

Policy Bulletins/Practitioners Guides:-

- Compliance Monitoring and Enforcement Policy (Draft)
- Draft Environmental Code: A Consolidated Text of Environmental Laws (2000)
- Noise FAQ
- Guideline: Payment Plan for Annual Permit Fees
- Review of Legislation, Regulations, Policies and Programmes (2022)
- Revised Draft Environmental Code (2021)
- Standard operating procedures
- Code of Practice: Control of Noise in the Music Entertainment Industry in Trinidad and Tobago
- Performance Monitoring Framework for Permit Monitoring and Complaints Unit
- Wastewater or Sewage Treatment Facilities Designated Activity 42 Establishment of wastewater or sewage treatment facilities FAQ
- Specific to Scrap Metal Yard Facilities Designated Activities 36 & 37- Establishment of a facility for hazardous or toxic substance handling, recovery, recycling or incineration of waste FAQ
- Water Pollution Management Programme
- Water Pollution Rules – Public Guide Permit Annual Discharge Fee Calculation
- Work Instruction – Transmission of Correspondence

Section 8 (1) (b)

In enforcing written laws or schemes administered by the EMA where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

At this time, we have no such documents regarding the enforcement of written laws.

Section 9 (1) (a)

Reports or statements containing the advice or recommendations, of a body or entity established within the EMA.

At this time, we have no such reports or statements.

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Section 9 (1) (b)

Reports or statements containing the advice or recommendations, of a body or entity established outside the EMA by or under a written law, or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the EMA or to the responsible Minister of the EMA.

- Position Paper on the Management of Fireworks in Trinidad and Tobago.

Section 9 (1) (c)

A report or statement containing the advice or recommendations of an inter- departmental committee, whose membership includes an officer of the EMA.

- Fifth Report to the Convention on Biological Diversity 2018
- Fifth Report to the United Nations Convention to Combat Desertification 2018
- First Biennial Transparency Report of Trinidad and Tobago
- Initial National Communication of the Republic of Trinidad and Tobago under the United Nations Framework Convention on Climate Change March 2001
- National Biodiversity Strategy and Action Plan. March 2001
- Revised National Biodiversity Strategy and Action Plan 2018
- Second National Communication of the Republic of Trinidad and Tobago under the United Nations Framework Convention on Climate Change, 2013

Section 9 (1) (d)

Reports or statements containing the advice or recommendations of a committee established within the EMA to submit a report, provide advice or make recommendations to the responsible Minister of the EMA or to another officer of the EMA who is not a member committee.

At this time, we have no such reports or statements.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the EMA by a scientific or technical expert, whether employed within the EMA or not, including a report expressing the opinion of such an expert on scientific or technical matters.

- Draft Environmental Code: A Consolidated Text of Environmental Laws (2000)
- Effluent from Forrest Park Landfill – Groundwater from Well at Springvale, CARIRI/EMA May 2001
- Final Report on Lead Particulate at the St. Joseph Boys' School. CARIRI/EMA July 2001
- Final report for Water Quality monitoring at Water Sources in North Trinidad, CARIRI/EMA. 2001
- Report on the Investigation of the Fish Kill at the Caroni Swamp. IMA/EMA July 2001
- Final report on the fingerprinting analysis of an oil spill at Chaguaramas, January 2003, IMA/EMA January 2003
- Report of an oil spill at Chaguaramas. December 2002. IMA/EMA
- Report of oil spill at Chaguaramas, December 2002 - January 2003
- Ground water well development and ground water quality assessment: Final report CARIRI/EMA. 2003.
- Baseline survey of blood lead levels in primary school children ages 5-7 in Trinidad and Tobago. October 2004. EMA/Ministry of Health
- Groundwater Quality Assessment at Selected Sites in Trinidad and Tobago. EMA 2005
- Volume of Soil-Lead Contamination at Demerara Pond Area. EMA/UWI 2005
- Lead Sampling and Analysis at La Chance Trace and Demerara Road Community, Arima. EMA/UWI 2005
- National hazardous waste inventory. 2006. EMA/CEHI

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- Blood Lead Levels in Primary School Children in Trinidad and Tobago. Research Paper. EMA 2006.
- Final report on water quality monitoring of selected recreational areas in Trinidad and Tobago. EMA/CARIRI. October 2007
- River assessment reports: *May 2007*. EMA/UWI 2007
- Chemical water quality of rivers of Trinidad and Tobago: an assessment of metal pollution. EMA/UWI 2007
- Use of benthic macroinvertebrates to assess anthropogenic impacts in the rivers of Trinidad and Tobago. EMA/UWI 2007
- Investigation and assessment of potential lead contaminated sites in Trinidad and Tobago based on the blood lead level (BLL) survey of 2004. EMA 2007
- Determination of the volume of lead contamination at three sites in Trinidad. EMA/UWI 2008
- Ambient air quality monitoring at the Point Lisas Industrial Estate, 2005-2006 yearly report. November 2008. EMA 2008
- National Environmental Literacy/Awareness Survey, 2016
- Report on the results of the public survey on the use and impacts of fireworks in Trinidad and Tobago, October 2020
- Ambient Air Quality Monitoring Reports for Trinidad and Tobago IWEco TT guidebook for quarry rehabilitation plans. EMA 2022

Section 9 (1) (f)

Reports prepared for the EMA by a consultant who was paid for preparing the report

- Report on Critical Review for Qualitative Risk Assessment May 2022 CEC6214/2021
- Critical Review for CEC Application CEC5601/2018-July 2022 CEC5601/2022
- Critical Review of a Qualitative Risk Assessment (Appendix E) Procedures for Hazardous Substances-December 2022 CEC5600/2018
- The Establishment of a Marine Port and Fish-Landing Facility at Galeota, Trinidad. (CEC 1283/05)
- Risk Assessment Expert and Oceanography & Coastal Modelling Expert. 12th December, 2005
- Review of Supplementary Report, Proposed Aluminium Complex by Alutrint, Union Industrial Estate, La Brea, Trinidad. CEC1033/2005. Jacques Whitford. October 6, 2006
- Air Dispersion Modelling Report and EIA Sections, Proposed Aluminium Complex for Union Industrial Estate, La Brea, Trinidad. CEC1033/2005. Jacques Whitford. April, 2006
- Environmental Impact Assessment, Ambient Monitoring, Dispersion Modeling, and Quantitative Risk Assessment for the Proposed Ammonia Plant Point Lisas, Trinidad and Tobago. CEC1159/2005. Jacques Whitford. September 8, 2006
- The installation of a natural gas distribution pipeline and pressure regulating facility for the provision of natural gas to Tamana In-Tech Park Cumuto and pipeline upgrade to Unicell Plant O'Meara Industrial Estate. CEC 1627/06. Risk Assessment Expert. 22nd September, 2006
- Review of Alutrint Responses dated Nov 23, 2006. On the Supplementary Report for the Proposed Aluminium Complex by Alutrint Union Industrial Estate, La Brea, Trinidad. CEC1033/2005. Jacques Whitford. January 10, 2007
- Review of Human Health Ecological Risk Assessment. Proposed Aluminium Complex by Alutrint Union Industrial Estate, La Brea Trinidad. CEC1033/2005. Jacques Whitford. March 8, 2007
- Review of sedimentation and erosion studies for Chatham. CEC0851/2004. ABP Marine. March 2007
- Critical Review of Risk Assessment Report and Air Modelling for CEC Application Submitted by Westlake Trinidad Unlimited for the Construction and Operation of a Proposed Ethylene and Polyethylene Complex in Point Lisas. CEC1563/2006. CH2MHILL. October 22, 2007
- Towards a Methodology for Marine SEA in Trinidad and Tobago (2007) Prepared for the Environmental Management Authority by ABP Marine Environmental Research Ltd. and Applied Marine Sciences Ltd.
- Marine Strategic Environmental Assessment: A Scoping Study (2007) Prepared for the Environmental Management Authority by ABP Marine Environmental Research Ltd. and Applied Marine Sciences Ltd.
- Aripo Savannas Environmentally Sensitive Area Literature Review to Facilitate the Preparation of Management Plans/ Prepared by the Caribbean Natural Resource Institute, 2007
- Aripo Savannas Environmentally Sensitive Area Management Plan/ Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2008
- Aripo Savannas Environmentally Sensitive Area Resource Management Plan: A Framework for Participatory Management / Prepared by the Caribbean Natural Resource Institute for the Environmental Management

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Authority. Port of Spain, Trinidad: EMA, 2008

- Aripo Savannas Environmentally Sensitive Area Participatory Geographic Information Systems Manual/ Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2008
- Aripo Savannas Environmentally Sensitive Area Recreation Management Plan/ Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2008
- Critical Review of Westlake's Supplemental Response to the EMA. June 17, 2008
- National Hazardous Waste Inventory. EMA/CEHI 2004-2008
- Reforestation scheme: final report. (Nariva Swamp Restoration Initiative). EMA/Tropical Re-Leaf Foundation. 2008
- Social impact assessment: final report. (Nariva Swamp Restoration Initiative). EMA/Tropical Re-Leaf Foundation. 2008
- Review of NGC's response to the Review and Assessment Report. CEC1516/2006. Jacques Whitford. March 06, 2008
- Peer Review Air Dispersion Modelling and Risk Assessment, CariSal Chlor-Alkali Plant, Point Lisas. Environmental impact CEC No. 1743/2006. 03rd November 2008
- Aripo Savannas Environmentally Sensitive Area Interpretive Management Plan/ Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2008
- Managing Together: A Summary of the Integrated Management Plan for the Aripo Savannas Environmentally Sensitive Area / Prepared by the Caribbean Natural Resources Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2008
- Cumulative Impact Assessment Practitioners Guide (2008) Prepared for the Environmental Management Authority by Mind Alliance Ltd.
- Case study of the participatory planning process for the Aripo Savannas Environmentally Sensitive Area / Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2009
- Participatory planning and management of protected areas / Prepared by the Caribbean Natural Resource Institute for the Environmental Management Authority. Port of Spain, Trinidad: EMA, 2009
- Peer Review of Applicant's Response to the Review and Assessment Report Air Dispersion Modelling and Risk Assessment, CariSal Chlor-Alkali Plant, Point Lisas. Environmental impact CEC No. 1743/2006. 04th February 2009
- Guideline on the Application of Risk Assessment in CEC Applications. Version 1.0. (2009) Prepared for the Environmental Management Authority by Jacques Whitford Ltd.
- Watershed Vulnerability Assessment using the WRATIC Approach for Trinidad and Tobago (Presented at 19th CWWA Conference, Grenada, 2010)
- Non-point Source Pollution Management Programme. EMA 2011
- Needs Assessment Consultation Report: EMA Compliance Assistance Programme - Biodiversity. Howard P. Nelson. 19.04.2010
- Development of the Ambient Water quality Standards for Trinidad and Tobago, Phase I. final Report, July 2014. University of the West Indies, St. Augustine, 2014. EMA/UWI
- Environmental Assessment of the Quarry Sector: Final Report to the Environmental Management Authority. Prepared by GISCAD Limited, July 2014. EMA/GISCAD, 2014
- National Wildlife Survey Trinidad and Tobago 2014-2018
- Institutional Strengthening Design: Strengthening of EMA's Institutional Capacity For Environmental Management In The Context Of Climate Change, Diagnostic Report. June 2015. EMA / IDB / Environmental Solutions Ltd. / Business Strategies Ltd.
- Review of Legislation and Policy Relevant to Environmental Management And Sustainable Development in the Context Of Climate Change, Final Report. February 2015. EMA / IDB / De Romilly & De Romilly
- Institutional Strengthening Design: Strengthening of EMA's Institutional Capacity For Environmental Management In The Context Of Climate Change, Final Report. August 2015. EMA / IDB / Environmental Solutions Ltd. / Business Strategies Ltd.
- Review and assessment of Mixing Zone Study (MZS). CEC4195/2014. ABP Marine. June 2016
- Review and assessment of Mixing Zone Study (MZS). CEC3047/2011. ABP Marine. June 2016
- Baseline ecological risk assessment Southwest Peninsula of Trinidad Pointe-A-Pierre to Icacos. Final Report August 2020. CSA Ocean Sciences

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- Baseline ecological risk assessment Southwest Peninsula of Trinidad Pointe-A-Pierre to Icacos. Final Report August 2020. CSA Ocean Sciences
- Final Report: Project to Develop Watershed Improvement Plans for the Arima, Couva and Courland Watersheds, December 2021
- Revised Draft Environmental Code (2021)
- Review of Legislation, Regulations, Policies and Programmes (2022)
- Review and Assessment of the EIA Process in Trinidad and Tobago. Volume 1 – Main Report and Volume 2 – Appendices (Draft Final) Prepared for the Environmental Management Authority by Mind Alliance Ltd.
- Environmental Impact Assessment Practitioners Guide (Draft Final) Prepared for the Environmental Management Authority by Mind Alliance Ltd.

Section 9 (1) (g)

Reports prepared within the EMA and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

- Ali Deonanan & Associates Ltd 2005. Boundaries of the Nariva Swamp Managed Resource Protected Area
- Ali Deonanan & Associates Ltd, Boundaries of Proposed Environmentally Sensitive Area Buccoo Reef, 2010
- Field Survey Handbook: Matura ESA Participatory Biological Baseline Survey 2005- 2007
- Fourth National Report of Trinidad and Tobago to the Convention on Biological Diversity, 2010. The Cropper Foundation
- Ivan Laughlin 2004. Boundaries of The Aripo Savannas Strict Nature Reserve
- Trinidad and Tobago Forest Cover Inventory Maps, 2010. United States Department of Agriculture Forestry Service. International Institute of Tropical Forestry. EMA
- Van den Eynden, V. et al. 2007. Matura National Park ESA Participatory Biological Baseline Survey. The University of the West Indies. St. Augustine

Section 9 (1) (h)

Reports on the performance or efficiency of the EMA, or of an office, division or branch of the EMA, whether the report is of a general nature or concerns a particular policy, programme or project administered by the EMA.

The 2023 Audit Reports prepared by Baker Tilly.

Section 9 (1) (i)

Reports containing (1) final plans or proposals for the re-organization of the functions of the EMA, (2) the establishment of a new policy, programme or project to be administered by the EMA, or (3) the alteration of an existing policy programme or project administered by the EMA, whether or not the plans or approvals are subject to approval by an officer of the EMA, another public authority, the responsible Minister of the EMA, or Cabinet.

- Strategic Plan 2022-2026.

Section 9 (1) (j)

Statements prepared within the EMA and containing policy directions for the drafting of legislation.

- National Environment Policy, 2018

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Section 9 (1) (k)***Report of tests carried out within EMA on a product for the purpose of purchasing equipment.***

At this time, we have no reports of tests carried out within the EMA on a product for the purpose of purchasing equipment.

Section 9 (1) (l)***Environmental impact statement prepared within the EMA.***

At this time, we have no environmental impact statements prepared within the EMA.

Section 9 (1) (m)***Valuation reports prepared for the EMA by a valuator***

- Valuation Report of a Property at Lot Nos. 52-52a Mulchan Seuchan Road, Chaguanas
- Valuation Report of a Property at No.8, Elizabeth Street, St. Clair
- Valuation Report of a Property at Lots 4A and 5 Trincity Business Park, Trincity