



# TRINIDAD AND TOBAGO GAZETTE

## (EXTRAORDINARY)

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### SUPPLEMENT TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as a Supplement to this issue of the *Trinidad and Tobago Gazette*:

#### *Legal Supplement Part B—*

Registration of Clubs (Extension of Prescribed Period) (No. 2) Order, 2023—(Legal Notice No. 76 of 2023).

Income Tax (Extension of Prescribed Period) (No. 2) Order, 2023—(Legal Notice No. 77 of 2023).

Value Added Tax (Extension of Prescribed Period) (No. 2) Order, 2023 —(Legal Notice No. 78 of 2023).

Stamp Duty (Extension of Prescribed Period) (No. 2) Order, 2023—(Legal Notice No. 79 of 2023).

Property Tax (Extension of Prescribed Period) (No. 2) Order, 2023—(Legal Notice No. 80 of 2023).

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### APPOINTMENT TO ACT AS MINISTER OF PLANNING AND DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE ALLYSON WEST, a member of the Senate who is a Minister, to act in the Office of the Honourable PENNELOPE BECKLES, Minister of Planning and Development, with effect from 15th March, 2023 and continuing during the absence from Trinidad and Tobago of the said the Honourable Penelope Beckles, in addition to the discharge of her normal duties.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th March, 2023.

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### APPOINTMENT TO ACT AS MINISTER OF HOUSING AND URBAN DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE STUART YOUNG, a member of the House of Representatives who is a Minister, to act in the Office of the Honourable CAMILLE ROBINSON-REGIS, Minister of Housing and Urban Development, with effect from 10th March, 2023 and continuing during the absence from Trinidad and Tobago of the said the Honourable Camille Robinson-Regis M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th March, 2023.

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## APPOINTMENT OF JUSTICES OF THE PEACE (EX-OFFICIO)

UNDER the provision of section 4(1) of the Summary Courts Act, Chap. 4:20, Her Excellency the President, on the advice of the Attorney General, has been pleased to appoint the below mentioned persons to be Justices of the Peace, (*ex-officio*) for Trinidad and Tobago, during the period which they hold office as stated hereunder:

REYON CHARLES ...	...	...	Assistant Registrar and Deputy Marshal
CRYSTAL GUERRA	...	...	Case Management Officer IV
RHEA HING WAN	...	...	do.

Dated this 7th day of March, 2023.

A. STEPHENS  
for Permanent Secretary  
Office of the Attorney General  
and Ministry of Legal Affairs

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## VACANCY FOR THE OFFICE OF SENIOR HUMAN RESOURCE ADVISOR (RANGE 65) PERSONNEL DEPARTMENT

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Senior Human Resource Advisor (Range 65), Personnel Department.

Particulars relating to the office of Senior Human Resource Advisor are outlined below:

*Minimum Experience and Training:*

Considerable experience in a relevant field of human resource management including experience at a supervisory level and training as evidenced by a recognized degree in a Management Studies or one of the Social supplemented by training in a specific area of Human Resource Management, or any equivalent combination of experience and training.

*Distinguishing Features of Work:*

An incumbent at this level organizes and coordinates the development and recommendation of policies, policy options, systems and strategies to advance the administration of the Human Resource Management function in the public service. Work involves organizing and coordinates the work activities of a cadre of subordinate Human Resource Advisors within a Unit, assisting in the formulation of policy, providing policy advice and interpretation, assisting in the development of the strategic plan for the Division and participating in consultations and negotiations. Work is performed with a significant degree of initiative and independent judgement within established principles and existing legislation and is reviewed through discussions and reports for efficacy, impact of recommendations and adherence to policy.

*Salary:*

Range 65: \$16,802.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to the Chief Personnel Officer, Personnel Department. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretaries/Heads of Department for submission to the Chief Personnel Officer, Personnel Department.

Copies of relevant documents must accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications must be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by the Chief Personnel Officer, Personnel Department on or before but not later than 24th March, 2023 to: The Chief Personnel Officer, Personnel Department, No. 3 Alexandra Street, St. Clair, Newtown 190129.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist at:—The Personnel Department and on the websites of the Personnel Department at [www.cpo.gov.tt](http://www.cpo.gov.tt) and the Service Commission Department at [www.scd.org.tt](http://www.scd.org.tt).

**Closing date for receipt of applications in the Personnel Department: 24th March, 2023.**

A list of shortlisted applicants will be posted on the Personnel Department's website.

**Should officers neglect to attach/provide copies of their relevant documents, experience and training as outlined in the application checklist, the Chief Personnel Officer will be unable to determine their eligibility for the office and they will be deemed unsuitable.**

D. DINDIAL  
Chief Personnel Officer  
Personnel Department